

**Ceantar Bardais Inis Eoghain**

Oifig Riarthóir na  
gCruinnithe  
Aras an Chontae  
Leifear  
05 Márta 2020

**FOGRA CRUINNITHE**

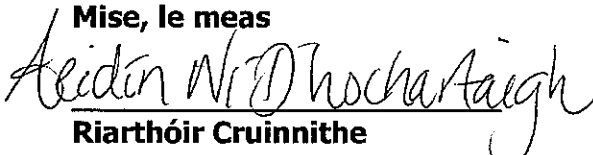
Beidh Cruinniú de Ceantar Bardais Inis Eoghain siúl Dé Mháirt 10 Márta 2020, **ag 1.30 r.n. in ISP Carn Domnach.**

**DO GACH BHALL DEN CEANTAR BARDAS INIS EOGHAIN**

**A Chara,**

Iarrtar ort bheith i lathair ag an gcruinniú seo Ceantar Bardais Inis Eoghain. Tá Clar an Cruinnithe le seo.

**Mise, le meas**



**Riarthóir Cruinnithe**

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**Municipal District of Inishowen**

Office of Meetings Administrator  
County House  
Lifford  
5<sup>th</sup> March 2020

**NOTICE OF MEETING**

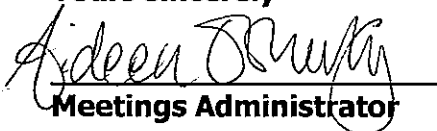
A Meeting of the Municipal District of Inishowen will be held on Tuesday 10<sup>th</sup> March 2020 **at 1.30 p.m. in the Public Services Centre, Carndonagh, Co. Donegal.**

**TO EACH MEMBER OF THE MUNICIPAL DISTRICT OF INISHOWEN**

**Dear Councillor**

You are summoned to attend this meeting of the Municipal District of Inishowen. The Agenda is attached.

**Yours sincerely**



**Meetings Administrator**

## AGENDA

1. Consideration of the Minutes of the Municipal District of Inishowen Meeting held on 11<sup>th</sup> February 2020
2. Planning
3. Roads & Transportation
4. Housing, Corporate & Cultural Services
5. Community & Enterprise
6. Economic Development, Information Systems & Emergency Services
7. Environment
8. Schedule of Municipal District Works 2020
9. Correspondence

**MINUTES OF THE INISHOWEN MUNICIPAL DISTRICT MEETING HELD IN THE PUBLIC SERVICES CENTRE, CARNDONAGH ON TUESDAY 11TH FEBRUARY 2020 AT 1.00pm**

**Councillors Present:**

Councillors Paul Canning, Nicholas Crossan, Terry Crossan, Albert Doherty, Rena Donaghey, Martin Farren , Martin McDermott, Bernard McGuinness and Jack Murray.

**Officials Present:**

John McLaughlin, Director of Roads and Transportation, Aideen Doherty, Area Manager Housing & Corporate, Seamus Hopkins, Area Manager , Roads and Transportation, Rosin Kelly, Executive Planner , Mathew Byrne, Waste Protection Officer, Una Cresswell, A/Senior Staff Officer, Eamonn Mahon, Executive Roads Engineer, Jimmy McLaughlin , Executive Roads Engineer, Fiona Doherty, Development Officer, Community and Enterprise and Ciaran Martin, Senior Economic Development Officer, Economic Development , Information Systems and Emergency Services.

**20.09 Adjournment of Meeting**

On the proposal of Cllr Paul Canning and seconded by Cllr Rena Donaghey, it was agreed that the meeting would be adjourned and would recommence at 2.30pm.

**20.10. Consideration of the minutes of the Inishowen Municipal District meeting held on 14<sup>th</sup> January 2020**

On the proposal of Cllr Martin Farren and seconded by Cllr Rena Donaghey, the minutes of the Inishowen Municipal District meeting held on 14<sup>th</sup> January 2020 were agreed.

**20.10.01 Correction of Minutes**

It was noted that minute 20.07.08 was incorrect with regard to the numbers of houses proposed for Buncrana.

**20.11. General Election 2020**

The Cathaoirleach, Cllr Martin McDermott stated that he wished to congratulate the Donegal TDs, Charlie McConalogue, Pearse Doherty Pdraig Maclochlainn , Joe McHugh and Thomas Pringle who were elected and looked forward to working with them in the future.

**20.12 ENVIRONMENT**

Mathew Byrne, Waste Protection Officer presented the Environment report to the members.

**20.12.01 Tidy Towns Workshops**

Mathew Byrne advised that a workshop has been organised for Tidy Towns Committees on 6<sup>th</sup> April 2020 in Carndonagh PSC to assist them, as discussed at the last Inishowen Municipal District meeting in February.

#### **20.12.02 Anti Dumping Legislation**

Mathew Byrne outlined in his report how at a sitting at a recent Court hearing for non-payment of a litter fine, the District Court judge was critical of the manner in which the recycling was carried out and said he could not understand why people did not use the recycling centres properly. The Judge said he could not understand why members of the public did not use the facilities in accordance with the direction provided. The Judge imposed a fine and also awarded costs to the Council. Mathew said that this was a very positive response from the court and that hopefully this would deter the public from committing litter offences in the future.

#### **20.12.03 Brown Bin Roll Out in Buncrana**

Mathew Byrne referred to the new pilot scheme that will raise awareness among Irish householders as to what food and organic waste should be disposed of in the brown food waste bin. He advised that a brown bin rollout was taking place in Buncrana. Residents in Buncrana who have a collection service with Logan Waste can expect to see a new sticker on the General Waste Bin in the coming weeks. The sticker will help to remind householders that organic or food waste should not be disposed of in the general bin, but should be put in the food waste brown bin.

#### **20.12.04 Green Schools Programme**

Mathew Byrne referred to the Green Schools Programme where approximately one hundred schools are due to renew their Green Flags on a range of themes, with the latest theme being Global Citizenship Marine Environment.

#### **20.12.05 Clean Coast Road Show**

Mathew Byrne referred to the Clean Coast Road Show taking place in Annagry Community Hall.

#### **20.12.06 Buncrana Leisure centre**

Mathew Byrne updated the members regarding Buncrana Leisure Centre and stated that the next stage of tendering will take place in quarter two of this year. He added that it is hoped that the tendering process will conclude at the latter part of 2020. Cllr Rena Donaghey welcomed the news and added that Buncrana Leisure Centre was a major topic with the public in Inishowen in the run up to the recent general election.

#### **20.12.07 Westbrook Pumping Station**

In a response to a query from Cllr Rena Donaghey at the last meeting, Aideen Doherty advised that a response on the status of the proposed upgrade to the pump house at Westbrook had been received.

#### **20.12.08 Use of Pesticides in Parks and Footways**

Cllr Albert Doherty said that the use of pesticides throughout the county should be reviewed in line with environmental concerns as mentioned at the previous municipal district meeting. He asked how the council were engaging with various groups with regard to their environmental plans and biodiversity options and possibilities. Mathew Byrne advised that within the Biodiversity Plan there were thirty



actions and that cross departmental meetings are being proposed to take place to discuss all relevant issues.

#### **20.12.09 Knotweed**

Cllr Albert Doherty sought an update on measures to control knotweed.

#### **20.12.10 Dog Fouling**

Cllr Martin Farren stated that he believed that having only two dog wardens in the county was inadequate

#### **20.12.10 Merville Public Conveniences**

Cllr Martin Farren requested that an update on the repairs required at Merville Public Conveniences be provided. Mathew Byrne advised that the public conveniences at Merville had been upgraded. Cllr Farren said they required further works before the busy summer period commenced.

#### **20.12.11 Staffing Matters**

Cllr Rena Donaghey referred to her request at the last meeting that a replacement for a member of staff who left the Bunrana outdoor team, is put in place as soon as possible as there was increased pressure on the litter warden in the area to carry out his duties. Mathew Byrne confirmed that a new staff member is due to start the post on Thursday.

#### **20.12.12 Blue Flag Status- Kinnegoe Bay**

Cllr Bernard McGuinness requested that acquiring Blue Flag beach status for Kinnegoe Bay be considered and he said that this has been sought for the past ten years. He also requested that porta-loos be provided at the beach.

#### **20.12.13 Pick Up Vehicle in Bunrana**

Cllr Rena Donaghey asked when the pick up vehicle that was in Bunrana was due to come back. Mathew Byrne advised that it was back in Bunrana.

#### **20.12.14 Roads and Transportation**

Seamus Hopkins, Area Manager, Roads advised the members the Roadwork's Programme would be brought before the members in March and that he was currently working on it. He advised that if the members had any queries to contact him directly. He added that a workshop will take place prior to the March Municipal District meeting.

#### **20.13.01 Gardener at Barrack Hill**

Cllr Albert Doherty referred to his request at the last meeting to employ a gardener on a five day per week basis at Barrack Hill. . He added that other community groups such as Eco Carn and the Carn Tidy Towns Committee in Carndonagh were seeking assistance from a Donegal County Council gardener. He said that he had been advised that interviews were taking place for general operatives but sought clarification on why was this when a full time gardener was clearly required. After some discussion the

consensus of the members was that a full time gardener should be operating out of Carndonagh Public Service Centre to service towns and villages in North Inishowen. Cllr Albert Doherty proposed and Cllr Martin Farren seconded that this should be progressed

Seamus Hopkins, Roads and Transportation Senior Executive Engineer, advised that following on from a review it was agreed that vacancies for gardeners should be advertised as general operatives as there were difficulties in trying to find gardeners to do specialised work in parks and open spaces. It was decided he added to create a panel and then see who would be willing to work in parks and open spaces with the necessary skills. He also added that resource requirements for parks and open spaces were being reviewed county wide and that a workshop may be held to discuss the matter. The members expressed concerns that they were not being informed and asked to be kept updated on whether a full time gardener is going to be recruited. John McLaughlin, Director of Roads and Transportation agreed that the matter would be looked into and that advice would be sought from the Human Resources Department.

#### **20.13.02 Parks and Open Spaces**

Cllr Rena Donaghey referred to her previous request that Parks and Open Spaces become a separate department and not part of from the Roads Service and requested an update on this.

#### **20.13.03 Biodiversity Plan for Carndonagh**

Seamus Hopkins advised that the Bio Diversity plan is progressing well for Carndonagh possibly for Barrack Hill and that this was a green flag opportunity.

#### **20.13.04 National Primary Roads**

Following on from the previous Inishowen Municipal District Meeting regarding taking over the Muff to Moville Road, the Bridgend to Buncrana and the Quigley's Point to Carndonagh as National Primary Roads by TII (Traffic Infrastructure Ireland) It was reiterated that at a request to meet with the new Minister for Transport be progressed when the new government is in place. John McLaughlin, Director of Service for Roads and Transportation stated that a report had already been submitted to the Department as outlined at the last Inishowen Municipal District meeting.

#### **20.13.05 Signage and Safety Measures at Galdonagh**

In response to a query from Cllr Canning regarding the possible installation signage and safety measures at Galdonagh, Seamus Hopkins advised that he will make contact with the NRDO.

#### **20.13.06 Ramps**

Cllr Paul Canning sought clarification on county wide policy on ramps as requested at the last meeting. Cllr Bernard McGuinness suggested that ramps as traffic calming measures should be placed at entrances to towns and villages to reduce speed and prevent accidents happening. Cllr McGuinness stated that there ramps in many areas in Letterkenny but not enough in Inishowen

#### **20.13.07 Quigley's Point Junction at Carn Brae**

Cllr Terry Crossan asked that the junction at Quigley's Point Junction at Carn Brae be looked at as he believed it was a very dangerous junction. He asked that traffic calming measures could be considered there. Seamus Hopkins advised that realignment of the road may be necessary.

#### **20.13.08 White lines Quigley's point to Whitecastle School**

Cllr Terry Crossan referred previous requests to renew the white lines on the road between Quigley's point and Whitecastle School.

#### **20.13.09 Barrier at Footbridge, Merville**

Cllr Martin Farren requested that the barrier at the footbridge in Merville be replaced.

#### **20.13.10 Storm Damage at Killourt and Ballyhillion, Malin Head**

Cllr Albert Doherty referred to storm damage at Killourt and Ballyhillion, Malin Head where there was significant damage to signage and access to beaches. It was acknowledged that the council response to storm damage was excellent but that safety for council employees was paramount in working under dangerous conditions. Seamus Hopkins advised that safety comes first and a risk assessment is carried out prior to the deployment of staff to these situations.

#### **20.13.11 Junction at Ballyloskey Old Girls School**

Cllr Albert Doherty referred to the Junction at Ballyloskey Old Girls School and asked that it be looked at and possibly widened to enhance vision lines.

#### **20.13.12 Crossing Points**

Cllr Albert Doherty requested that crossing points be considered for areas on the Ballyloskey Road and also in the Carndonagh town area. He said such crossings would be useful particularly for people with mobility issues.

#### **20.13.13 Traffic Lights in Merville**

Cllr Martin Farren sought clarification on the type of traffic lights being installed in Merville and whether they were smart or standard traffic lights. It was suggested that there had been lack of consultation with the public. Seamus Hopkins advised that he had spoken to local people and businesses in the town and that pedestrian safety consideration was paramount.

#### **20.13.14 Bridge at Brochan House, Carndonagh**

Cllr Bernard reiterated his previous requests to consider proposals for widening the road at the bridge at the Brochan House, Carndonagh. Seamus Hopkins advised that he would follow up on this matter.

#### **20.13.15 Cyclists**

Cllr Bernard McGuinness said that provision for the increased number of cyclists due to the popularity of Malin Head as a tourist destination, should be considered. He added that cyclists from all over Ireland were coming to Inishowen and that the council needs to adapt the roads accordingly.

#### **20.13.16 Traffic Monitoring**

Cllr Bernard McGuinness suggested that traffic counters be used to determine the level of traffic on significant Inishowen roads as Inishowen is in such close proximity to a city. Seamus Hopkins advised that counters are in place and that the software is in place to gather statistics

#### **20.13.17 Lights at Walkers Lane, Buncrana**

Cllr Nicholas Crossan stated that he welcomed the lights at Walkers Lane

#### **20.13.18**

Cllr Nicholas Crossan stated that he welcomed the works completed on the footpath in Buncrana Lower Main Street.

#### **20.13.19 Westbrook**

Cllr Nicholas Crossan requested that the Road Design team look at Westbrook and particularly consider footpath provision in their plans.

#### **20.13.20 Railway Road at Farren's Garage**

Cllr Jack Murray reiterated his suggestion in previous meetings that the installation of an island at Railway Road would be very beneficial as many school children and pedestrians cross the road there. Seamus Hopkins advised that he has raised the matter with Road Design and will follow up on it.

#### **20.13.21 Wild Deer**

Cllr Martin Mc Dermott requested an update on his request regarding proposed signs to warn drivers of the dangers in Ballyliffen, Culdaff and Malin

#### **20.13.22 Malin Head Road to Malin Town**

Cllr McDermott requested an update on the restoration of the Malin Head to Malin Town Road after works being carried out by Irish Water.

#### **20.13.23 Roads Workshop**

It was agreed that a Roads Workshop would take place on Tuesday 3<sup>rd</sup> March 2020 at 3.00pm

#### **20.14 HOUSING & CORPORATE SERVICES**

Aideen Doherty, Area Manager, Housing and Corporate Services presented the Housing report to the members and updated them on matters.

#### **20.14.01 Proposed Development at Crana Crescent, Buncrana**

Cllr Nicholas Crossan expressed his dissatisfaction and frustration with only eleven houses being proposed for Crana Crescent, Buncrana instead of nineteen that was previously agreed. He sought clarification on why the numbers had been reduced in Buncrana where there was so much demand for social housing and not enough supply. A discussion ensued. Cllr Rena Donaghey stated that she was of the opinion that Crana Crescent was a mature estate and that there would not be enough room for additional car parking and traffic in general. She also expressed concerns about emergency services access and safe passing in the area. It was argued that the Department for Housing seem to aim for the maximum number of houses that can be built in an area without considering the current residents in the area.

Cllr Nicholas Crossan continued to articulate his concerns and demanded to know who decided to reduce the number of houses proposed to eleven instead nineteen. Aideen Doherty, Area Manager advised that she took the members concerns on board but added that the plan for the project has not been signed off on yet and all options would be considered with the Housing Construction team and discussed with members before final sign off to the department.

#### **20.14.02 Dunshenny House, Carndonagh**

Cllr Albert Doherty sought clarification on why the five units at Dunshenny House Carndonagh remain unoccupied. Cllr Rena Doherty concurred with Cllr Doherty and stated that it was a disgrace that the units were not being utilised. Aideen Doherty agreed to follow up with the HSE.

#### **20.14.03 Vacant Houses**

Cllr Albert Doherty requested information on the number of Local Authority houses currently being refurbished and the number of houses due to be refurbished in the future. He said that the turnaround times were too long and that delays should be avoided

#### **20.14.04 Proposed Social Housing Unit**

Cllr Albert Doherty requested information on proposed new social housing units including turnkeys to be provided at the next Inishowen Municipal District Meeting. He added that it was important that all efforts were made to provide social housing and reduce the numbers on the housing list. Aideen Doherty advised that the council were considering all options and that an update will be provided to members.

#### **20.14.05 SI Houses**

Cllr Martin McDermott requested details on the number of SI houses being built per year in the Housing Report at each Municipal District Meeting. Aideen Doherty advised that there are a number of applications being progress at this time and members will be updated.

#### **20.14.06 Mica**

It was noted that a public meeting was taking place on Tuesday 18<sup>th</sup> February by the Mica Action Group. The consensus of the members was that they should be briefed before this meeting on the current update on Mica.

#### **20.14.07 Rural Housing**

Cllr Bernard McGuinness stated that small towns and villager were excluded from the expression of interest that was publicised for turnkey development and he believes that this was a disgrace and needs to be reviewed.

#### **20.14.08 Workshops March 2020**

It was agreed that the following workshops would take place

##### **3<sup>rd</sup> March 2020**

3.00pm Roads Workshop

4.00pm C& E DFI Workshop

##### **10<sup>th</sup> March 2020**

10.00am Greenways Workshop

11.00am Roads Workshop

12.00pm Housing Workshop

4.00 pm Workshop – Irish Natura and Hill Farmers Association

#### **20.15. COMMUNITY AND ENTERPRISE**

Fiona Doherty Development Officer, Community and Enterprise presented the report to the Members.

##### **20.15.01 Development Fund Initiative**

Fiona Doherty requested a workshop meeting with the members to consider and allocate the 2020 Development Fund. The Members agreed to hold a workshop meeting on Tuesday 3<sup>rd</sup> March at 4pm.

##### **20.15.02. Buncrana School Campus**

Cllr Nicholas Crossan referred to his request that the Council write to the Department of Education and skills requesting an update on the status of the Buncrana School Campus. It was noted that any correspondence has to go through the Department of Education and that the council is not in a position to respond. It was requested that a letter be written to the Education Training Board and Department of Education requesting them to attend the March meeting of Inishowen Municipal District. Cllr Jack Murray suggested that the relevant parties should be brought around the table to progress the Buncrana School Campus Project.

### **20.15.03. Play Parks**

In response to a question from Cllr Bernard McGuinness, Fiona Doherty stated that the Executive Engineer responsible for play parks was working on a solution to replenishing the sand at Culdaff playpark and this would be completed depending on the weather conditions.

### **20.15.04 Malin Head Access & Amenity Improvement Project**

Cllr Martin McDermott welcomed the progress at Malin Head and acknowledged the action taken by Failte Ireland and Donegal County Council regarding the public clarification notice on the walks and trails. He asked that the next stage of the project is progressed.

Fiona Doherty clarified a question from Cllr Albert Doherty in relation to an item in the report regarding the composition of the steering committee meeting which is being held on 17th February, 2020.

## **20.16 ECONOMIC DEVELOPMENT, INFORMATION SYSTEMS & EMERGENCY SERVICES**

Ciaran Martin, Economic Development Officer presented a comprehensive e report to the members.

### **20.16.01 Introduction**

Ciaran Martin outlined how the new Economic Development, Information Systems and Emergency Directorate is set up and its functions. He advised that a member of staff from each section of the directorate will attend Inishowen Municipal District meetings in rotation. He outlined how a five year Economic Development Strategy for Donegal County Council is being developed that will provide a framework to guide the work of the Council enabling the council to realise the ambitions set out the recently adopted Corporate Plan. The strategy will set key targets and performance indicators that will assist in monitoring and evaluating effectiveness.

### **20.16.02 Concierge Services**

Ciaran Martin referred to the Concierge Service that being launched on 4<sup>th</sup> March. This service is to enable members of the public to navigate council services and supports and will be the dedicated first point of contact for potential business start-ups or business expansion opportunities.

### **20.16.03 Miscellaneous Services**

Other areas of the directorates' work were noted as detailed in the report such as tourism, marketing and research and development.

### **20.16.04 Emergency Services**

The members raised queries on some Emergency Services matters listed below which Ciaran agreed to take back to relevant personnel.

- Water Tenders
- Fire Certificates
- Fire Services Charges/

The members welcomed Ciaran to the meeting and thanked him for his report. They wished him well in the new directorate.

**20.17 PLANNING**

The Planning Report was taken as read by Roisin Kelly, Executive Planner

**20.17.01 ICLRD – Study Workshops**

Rosin Kelly advised that the International Centre for Local and Regional Development has been commissioned by Donegal County Council to carry out an independent study of the geospatial, economic and social development potential of Buncrana as a town located within the wider North West City Region. A series of workshop for sectoral focus groups between 12<sup>th</sup> and 14<sup>th</sup> February- are being held at the IDP Offices at St Mary’s Road, Buncrana for local stakeholders so that their views can inform the study.

**20.17.03 Additional Planning Staff for Inishowen**

Cllr Paul Canning enquired as to when the new planning staff would attend Inishowen MD Meetings

**20.17.03 Donegal County Council Lands**

Cllr Paul Canning suggested that students could be employed to work on a project to identify Donegal County Council owned lands that may be suitable for social housing.

**20.17.04 Buncrana Local Area Plans**

Cllr Nicholas Crossan requested an update on the draft Buncrana Area Plan. Rosin Kelly advised that once the strategic study is completed, the draft plan will move on.

**Date of next meeting**

It was agreed the date of the next meeting is Tuesday 10<sup>th</sup> March 2.00pm

**Certified:** \_\_\_\_\_  
Cathaoirleach

**Date:** \_\_\_\_\_

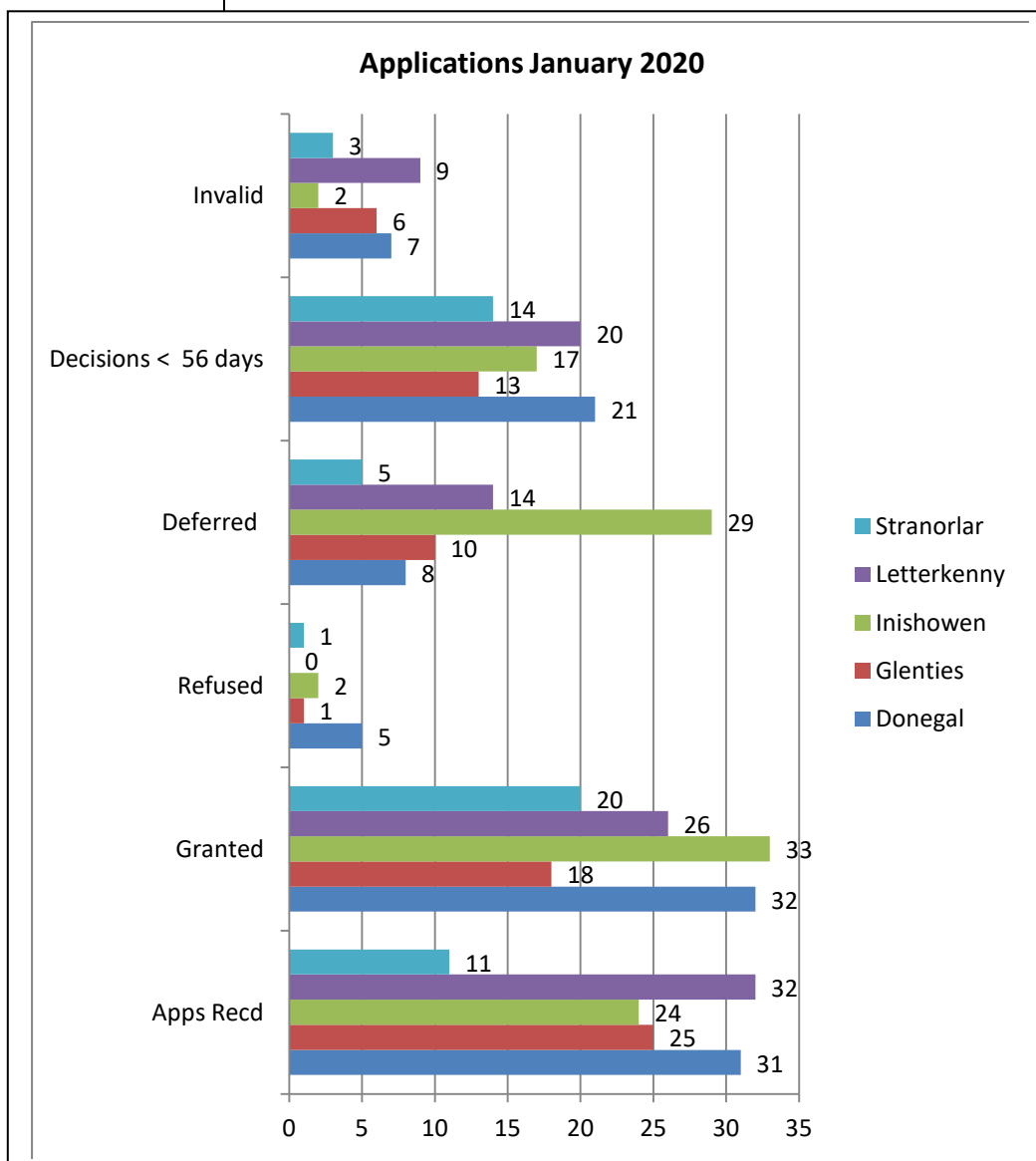
\_\_\_\_\_  
Area Manager

**Date:** \_\_\_\_\_



**Inishowen MD Meeting**  
**10<sup>th</sup> March 2020**

| Item                              | Update   |                       |           |         |           |         |          |          |           |                           |           |         |          |
|-----------------------------------|--|-----------------------|-----------|---------|-----------|---------|----------|----------|-----------|---------------------------|-----------|---------|----------|
| <b>1 Development Applications</b> |  |                       |           |         |           |         |          |          |           |                           |           |         |          |
| (1) Statistics                    | <p><b>County Totals Year to End January 2020:</b></p> <table border="1"> <tr> <td>Applications received</td> <td><b>24</b></td> </tr> <tr> <td>Granted</td> <td><b>33</b></td> </tr> <tr> <td>Refused</td> <td><b>2</b></td> </tr> <tr> <td>Deferred</td> <td><b>29</b></td> </tr> <tr> <td>Decided in under 2 months</td> <td><b>17</b></td> </tr> <tr> <td>Invalid</td> <td><b>2</b></td> </tr> </table> | Applications received | <b>24</b> | Granted | <b>33</b> | Refused | <b>2</b> | Deferred | <b>29</b> | Decided in under 2 months | <b>17</b> | Invalid | <b>2</b> |
| Applications received             | <b>24</b>  |                       |           |         |           |         |          |          |           |                           |           |         |          |
| Granted                           | <b>33</b>  |                       |           |         |           |         |          |          |           |                           |           |         |          |
| Refused                           | <b>2</b>   |                       |           |         |           |         |          |          |           |                           |           |         |          |
| Deferred                          | <b>29</b>  |                       |           |         |           |         |          |          |           |                           |           |         |          |
| Decided in under 2 months         | <b>17</b>  |                       |           |         |           |         |          |          |           |                           |           |         |          |
| Invalid                           | <b>2</b>   |                       |           |         |           |         |          |          |           |                           |           |         |          |



## Planning Services Report

| <b>2</b>                               | <b>Enforcement</b>                  |   |              |         |           |           |              |          |  |            |
|--|-------------------------------------|---|--------------|---------|-----------|-----------|--------------|----------|--|------------|
|  |                                     | <table border="1"> <thead> <tr> <th>Inishowen MD</th> <th>January</th> </tr> </thead> <tbody> <tr> <td>New Cases</td> <td><b>13</b></td> </tr> <tr> <td>Closed Cases</td> <td><b>6</b></td> </tr> <tr> <td>Outstanding cases on record since 2012</td> <td><b>249</b></td> </tr> </tbody> </table>  | Inishowen MD | January | New Cases | <b>13</b> | Closed Cases | <b>6</b> | Outstanding cases on record since 2012 | <b>249</b> |
| Inishowen MD                           | January                             |   |              |         |           |           |              |          |  |            |
| New Cases                              | <b>13</b>                           |   |              |         |           |           |              |          |  |            |
| Closed Cases                           | <b>6</b>                            |   |              |         |           |           |              |          |  |            |
| Outstanding cases on record since 2012 | <b>249</b>                          |   |              |         |           |           |              |          |  |            |
| <b>3</b>                               | <b>Notes &amp; Monthly Schedule</b> | <p><u>Planning Clinics:</u></p> <ul style="list-style-type: none"> <li>• 11<sup>th</sup> March</li> <li>• 25<sup>th</sup> March</li> <li>• 8<sup>th</sup> April</li> </ul> <p>Please see website for further dates.</p> <p><a href="http://www.donegalcoco.ie/services/planning/planningclinics/">http://www.donegalcoco.ie/services/planning/planningclinics/</a></p>  |              |         |           |           |              |          |  |            |
| <b>4</b>                               | <b>Central Planning Unit</b>        |   |              |         |           |           |              |          |  |            |
|  | (1)<br><i>Letterkenny</i>           | <p>Continuing the ongoing programme of engagement between Planning Section staff and Members, the next MD Workshop has been arranged for Thursday 2<sup>nd</sup> April, 2020 (10.00am).</p> <p>In the meantime, ongoing Plan development work is continuing and includes, inter alia, the following areas of work:</p> <p>~ drafting of Working Draft documents text;</p> <p>~ finalisation by consultants, in consultation with the Council's Planning and Engineering sections, of the Strategic Flood Risk Assessment for the town, which will be used to inform land-use zoning recommendations (a Draft Report has been received and is being reviewed by Planning staff in consultation with relevant engineers; the import of this report is likely to be an important item for the next workshop).</p> <p>~ finalisation by consultants, in consultation with the Council's Planning and Engineering section, of a review and update of the traffic modelling that was undertaken as part of the Letterkenny Integrated Land Use and Transportation Study (ILUTS) in 2009, with a view to informing an updated Local Transport Plan for Letterkenny (; Planning and Engineering staff met with the consultants in late February. It is expected that the report will be submitted by mid-April at the latest.</p> <p>~ finalisation by Irish Water, in consultation with the Council's Planning and Water Services sections, of a Wastewater Network Development Plan for the town, which Plan will set</p> |              |         |           |           |              |          |  |            |

## Planning Services Report

|  |  |
|--|--|
|  | <p>out how the town's foul sewer network should be expanded to accommodate the growth ambitions for the town (Plan not received as of late February).</p> <p>Other areas of work are also continuing including, inter alia, continued engagement with:</p> <ul style="list-style-type: none"> <li>~the Economic Development section with regard to the economic development strategy for Letterkenny and how this should inform the Letterkenny Plan; and</li> <li>~ the Regeneration and Development Team to ensure that both areas of work dovetail appropriately .</li> </ul>   |
| <p>(2) <i>Buncrana Local Area Plan</i></p> | <p>ICLRD (The International Centre for Local and Regional Development), is continuing its 10 week project period to prepare a comprehensive strategic study on the future direction and economic positioning of the town of Buncrana. ICLRd and Planning staff already had a very productive meeting with the Inishowen MD Members on 23<sup>rd</sup> January, 2020. A schedule of further detailed cross-sector stakeholder consultation events will be held during February (Members have already been advised separately regarding these detailed arrangements). The entire project is anticipated to complete towards the end of March 2020.</p> <p>The findings of the Study will be presented to the Inishowen Members during early Q2 2020.</p> <p>This Study will assist in informing both the Local Area Plan for the town and decisions around the future strategic positioning and direction(s) of Buncrana, in addition to potential future strategic regeneration funding applications.</p> <p>Queens University of Belfast students conducted study visits to <b><u>Buncrana and Merville</u></b> as part of their studies in Masters course in Urban Planning on Thursday 30<sup>th</sup> January 2020. This is to complete their module in 'Design in the Built Environment' and their course director has selected the towns of Buncrana and Merville to use as their case studies.</p> <p>The Central Planning Unit assisted the students during their study visits by way of facilitating and identifying site specific areas that might be of particular interest in terms of their work programme and course module. It is anticipated that the students will share their end work/results with DCC and the MD Members. More information in this regard will be forthcoming in due course. Please note that this Queens University project is a standalone and separate piece of work to that being carried out by ICRLD and whilst we hope to benefit from the end results and recommendations our role is to provide some local knowledge and assistance during the</p> |

|  |  |
|--|--|
|  | study visits only.   |
| (3) <i>Bundoran</i>  | Preliminary work has begun in relation to the targeted intervention measures previously discussed and agreed in principle with Members. Further details will be provided in due course.  |
| (4) <i>County Development Plan 2018-2024 (CDP 2018-2024)</i> | <p><b><u>Wind Energy; and TEN-T Priority Roads Project</u></b></p> <p>The 2020 Work Programme for the Central Planning Unit already includes the preparation of Variations in relation to the following key policy areas:</p> <ol style="list-style-type: none"> <li>1. Wind Energy; and</li> <li>2. TEN-T Priority Roads Project</li> </ol> <p>The requirement for the Wind Energy Variation has been accelerated following the publication of the Draft Revised Wind Energy Guidelines, December 2019. A link to this document was forwarded to Members on 13<sup>th</sup> December, 2019 and Members were advised that a detailed report on the Draft Guidelines was presented to the January 2020 Plenary Council Meeting. Following a request made at the Plenary meeting, Members were invited to forward comments to the Planning Section by Monday 10<sup>th</sup> February, 2020 so that they could be incorporated into the Council's submission to the Draft Guidelines.</p> <p>The requirement for the TEN-T Variation is also being advanced on foot of the publication of the TEN-T Preferred Route Corridors report in January, 2020.</p> <p><b><u>Regional Spatial and Economic Strategy; and Two-Year Review</u></b></p> <p>The Work Programme also includes the preparation of either a single Chief Executive's Report, or separate Reports in relation to the following:</p> <ol style="list-style-type: none"> <li>a. A '2-year' report on 'the progress achieved in securing the objectives' of the County Development Plan, as required under Section 15 of the Planning and Development Act, 2000 (As Amended); and</li> <li>b. Following the making of the Northern and Western Regional Assembly's Regional Spatial and Economic Strategy (RSES) on 24<sup>th</sup> January, 2020, consideration of the consistency of the Donegal County Development Plan, 2018-2024 as required under Sections 11 and 27 of the Planning and Development Act, 2000 (As Amended).</li> </ol> <p><b><u>Plenary Workshop on Foot Of Councillor C. Brogan Motion</u></b></p> |

|   |  |
|---|--|
|   | <p>At the Plenary Council meeting of January, 2020 Councillor Brogan submitted the following motion:</p> <p><i>"I propose that we as a Council review the County Development Plan as a matter of urgency so as to address the challenges people are facing with planning at the moment".</i></p> <p>The response to the Motion recommended that arrangements are made to discuss these matters with members at an agreed date to enable a full understanding of the issues raised by the motion and to allow for distribution of information relating to the issues and trends arising from the range of planning applications received by the Council.</p> <p>The response also noted that this motion was timely in light of the statutory 2-Year Report obligation on the Planning Authority as referenced above.</p> <p>It was agreed that a Plenary Workshop will be convened in April in the first instance. Members will be notified of detailed arrangements in due course.</p>  |
| (5) <i>Town &amp; Village Renewal Programme (2016) projects</i>                         | <p>Work to prepare the Ramelton Action Plan for Renewal and Regeneration including identification of proposals for enhancement of civic and public space continued with the publication of a Draft Plan and very well-attended public consultation event during February. The period for public submissions is open until 13<sup>th</sup> March, 2020. The submissions will be considered and inform the finalised plan to be published thereafter.</p>  |
| <b>5</b> <b>Regeneration &amp; Development Team</b>                                     | <p>See Appendix A</p>  |
| <b>6</b> <b>Further Information</b><br><i>Click on web links to access information.</i> | <ul style="list-style-type: none"> <li>• Weekly List of applications and decisions:<br/><a href="http://www.donegalcoco.ie/services/planning/weeklyplanninglists/">http://www.donegalcoco.ie/services/planning/weeklyplanninglists/</a></li> <li>• Planning service email (to be used in correspondence with the planning service): <a href="mailto:planning@donegalcoco.ie">planning@donegalcoco.ie</a></li> <li>• Planning Webpage:<br/><a href="http://www.donegalcoco.ie/services/planning/">www.donegalcoco.ie/services/planning/</a></li> <li>• Planning Application Online Query – planning reference number required:<br/><a href="http://www.donegalcdb.ie/eplan/internetenquiry/rpt_querybysurforrecloc.asp">www.donegalcdb.ie/eplan/internetenquiry/rpt_querybysurforrecloc.asp</a></li> <li>• File Retrieval Form – to be used for file retrieval and when requesting planning searches:<br/><a href="http://www.donegalcoco.ie/media/donegalcountyc/planning/pdfs/file Retrieval/File%20Retrieval.pdf">www.donegalcoco.ie/media/donegalcountyc/planning/pdfs/file Retrieval/File%20Retrieval.pdf</a></li> </ul> |

# **APPENDIX A**

## **Update on Open Call for Category 2 applications under the Rural Regeneration & Development Fund**

Members will be aware from previous workshops and Municipal District Meetings that a call for Category 2 projects under the Rural Regeneration & Development Fund opened in December 2019 with a closing date of 12noon Friday 28<sup>th</sup> February. Category 2 calls provide for the development of projects to 'shovel ready status' and where acquisition, planning, detailed design and contract assistance can be included. Having regard to the particular constraints of the call it was determined that the towns of Ballybofey & Stranorlar, Ballyshannon and Ramelton were best placed for project development under this second call (2019) for Category 2 applications.

The Regeneration & Development Team is pleased to report that applications for funding under the RRDF were submitted for the development of regeneration projects in respect of each of the selected settlements. The details of the funding applications and the regeneration projects which will potentially be developed by successful funding decisions are as follows:

### **The SEED Project**

#### **A sustainable, green regeneration project to Strengthen, Engage, Enable and Deliver transformational change in Ballybofey-Stranorlar**

The SEED Project is a sustainable, green, regeneration project that will engage in place-making and people to re-establish and revitalise the town centre of Ballybofey-Stranorlar as regional exemplar of competitive, sustainable, liveable and vibrant places. It will deliver a 'green heart' via a new town square bringing plants, trees and the riverine environment into the centre of the town and connecting with the surrounding natural environment for which the towns are known as a centre of excellence for sports and recreation.

This project is a unique opportunity to capitalise on and plan for the opportunities that may arise as a consequence of the Donegal TEN-T project which will remove significant volumes of traffic from the town centre and will provide the space to invest in place-making as a catalyst of physical, environmental, social and economic regeneration. The SEED project is the first step in a sustainable Ballybofey-Stranorlar by 2040, reducing greenhouse gas emissions and contributing to the delivery of the objectives of the Paris Agreement. This is a Project for Public Life that will dramatically change the fabric of the town centre working towards an attractive and healthier town centre in which people will choose to spend more time in, to live in, to visit, to work in and to invest in.

The specific request of the Category 2 Application is to secure funding for:



## Planning Services Report

- Acquisition to provide for the restoration and repurposing of a building as the focal point within the town core; and
- Acquisition of a brownfield site in the town centre to accommodate relocated car parking.

Specifically this category 2 application will enable the advancement of the final project which will consist of:

1. Restoration and remodelling of an acquired building to providing a publicly accessible building and a focal point and multi-use space for welcoming visitors to the town.
2. The development of a public realm civic space, gathering and focal point in the town centre of Ballybofey, to enhance and upgrade the town centre physical environment, support improved pedestrian activity and improve the external urban fabric of the town.
3. The development of replacement and additional car parking in an existing vacant brownfield site to service the anticipated increased footfall resulting from the re-purposing of the building acquisition, and enhanced public and civic space.

In tandem, the Council are progressing with design proposals to bring the capital elements of the final project through to Part VIII led by the architectural and urban design resources of the Regeneration and Development Team. The value of the overall final capital project is estimated at **€5.4million**. The overall value of this Category 2 project (acquisition and additional land) and current application for funding is **€483,750**.

It is considered that this proposal presents as a unique, sustainable, innovative and transformational regeneration project which will deliver multiple benefits. It will provide a focal point within the town centre to increase footfall together with a complementary public realm intervention that will enhance liveability. The project is in itself the very essence of sustainability, manifest in the restoration and reuse of the existing built fabric. Sustainability is at the core of the project and will be integrated throughout the design concept so that the SEED Project leads to further innovation in regeneration and restorative actions in Ballybofey- Stranorlar.

### **Back to Ballyshannon – A transformational project to re-energise, re-imagine and sustain the social, cultural, historical, physical and economic fabric of Ballyshannon’s historic town centre.**

‘Back to Ballyshannon’ is a regeneration project that will deliver transformative change right in the heart of the Historic and Heritage town centre of Ballyshannon through targeted reuse of the built heritage of the town centre together with a complementary and interrelated public realm scheme at the Market Yard. The project is powerful in its collective potential providing for radical physical change in the town centre that will act as a catalyst for increased activity, footfall, social capital, tourism potential and resultant sustainability for new business and enterprise.

## Planning Services Report

Ballyshannon is a historic town where the need for such transformative change is most acute and is evidenced by the decline of the town centre, increasing vacancy rates, deepening dereliction, a stagnant and ageing population, a declining youth population, a declining working age population, high unemployment, lack of public space and a tired historic streetscape. This project provides a critical mechanism to reverse the trend of decline and energise a new town centre through enhancement of the physical environment, breathing life into it, bringing a neglected place back into productive use and reactivating the town centre as a place for people, innovation, ideas, creativity and community.

The project is informed by the emerging collaborative Regeneration Strategy for Ballyshannon where the need to address vacancy and dereliction, particularly where it relates to key historic buildings, together with the need for dedicated gathering space have been identified as necessary priority interventions through stakeholder engagement, both one-to-one meetings and stakeholder workshop event.

The final project that this Category 2 application will enable will provide for:

1. The restoration and remodelling of a heritage building in the centre of the town, to bring an iconic, socially and visually significant derelict and disused heritage and historic property back into use and;
2. The repurposing of the existing bus layover and car park at Market Yard fronting onto the River Erne to create a public gathering space and viewing point overlooking the River, servicing the local community and drawing visitors into Ballyshannon.
3. The design of additional and alternative vehicular parking provision on existing adjacent local authority owned lands to accommodate alternative and anticipated increased footfall into the town.

Specifically under this Category 2 application, the Council seeks RRDF support to acquire a heritage building in order to enable the advancement of the final project. In tandem, the Council is progressing with design proposals to bring the capital elements of the final project through to Part VIII led by the architectural and urban design resources of the Regeneration and Development Team. The value of the final capital project is estimated at **€3.13million**. The overall value of this Category 2 project and application for funding is **€247,500**.

This project presents as an exciting, innovative and transformational regeneration proposition that directly responds to the clear and pressing need to revitalise the town centre of Ballyshannon and deliver the first critical building block of the wider Regeneration Strategy. This project will ignite the potential of Ballyshannon across urban design, reuse of existing assets, built heritage, public space, accessibility, liveability, vitality, social capital and the economy and it will serve to lead and activate the community and private sector to invest and return 'Back to Ballyshannon'.

**Ramelton Historic Town Centre – A Restorative & Transformational Public Realm Scheme.**



## Planning Services Report

Ramelton Historic Town Centre is a restorative and transformational regeneration project within the Historic commercial core of the Heritage Town of Ramelton. The project provides for a large scale public realm scheme which seeks to restore and transform the historic commercial centre of Ramelton, through a suite of integrated and heritage led public realm interventions. The specific interventions will be designed to not only transform the physical environment but also to restore social purpose and commercial function to under-utilised and redundant public spaces of both prominence and scale.

The project is informed by the (Draft) Ramelton Action Plan – ‘*A Study of Heritage Led Actions for the renewal and regeneration of Ramelton*’ and proposes to deliver on a number of the identified priority actions of the Plan. This Draft Action Plan is presently at an advanced stage of development and is progressing through public consultation with significant endorsement and is a strong evidence base for the project.

The Project will provide for five key public realm interventions within the historic town core:

1. The re-creation of a pedestrian priority civic space inclusive of a commercial market space in Gamble’s Square; (2177 sq m)
2. The re-instatement of the Market Cross as a meeting place including the installation of a new sculpture to replace the old Market Cross; (1160 sq m)
3. The formation of a Market Green Events & Garden Centre at the Former Pig Market as a pivotal central gathering space within the core of the town which provides a functioning multi-user space to include a public garden, a Children’s Play Park and an open sided structure for open air exhibitions, Festivals and events; (2279 sq m)
4. The creation of a useable public space at Market Square; and (335 sq m)
5. Traffic Management, pedestrian infrastructure and Marine/Maritime recreational, leisure and tourism facilities in ‘the Quays’. (3840 sq m)

The project will also include the delivery of new and enabling infrastructural change in the areas of traffic management, parking and pedestrian facilities, e-car charging points and communal green waste management facilities to support the public realm interventions and to meet the goals of Ireland’s Climate Action Plan and the Councils commitments as set out in the Climate Action Charter for Local Authorities.

A particular attribute of the project is its deliberate complementarity with a strong concurrent application by the Council to the Historic Towns Initiative, which seeks funding for the conservation and preservation of the built fabric of particular heritage buildings within the Historic commercial core.

The Council now proposes to seek the full range of complimentary Architect led design team services to act as Project Supervisor Design Process (PSDP) and to develop the public realm project from its current stage through statutory consents, detailed design, tender and construction documentation, and in the fullness of time to construction and handover. The value of the final capital project is estimated at

Planning Services Report

**€3,820,442 (Inc Vat)** and the value of the Category 2 application for stage 1 & 2 services and to develop the project to shovel ready status is **€249,159 (Inc Vat)**.

It is considered that this project presents a unique opportunity for Ramelton and that the project will enhance and sustain the distinctive built heritage and attendant public realm and in so doing create both environmental and business conditions which will support, incentivise and sustain the active community & voluntary sectors and private sector investment in the sustainable renewal of the historic town centre.

**Paul Kelly**  
**Senior Executive Planner**  
**Regeneration & Development Team**  
**Planning Services**  
**February 2020.**



# Comhairle Contae Dhún na nGall Donegal County Council

## Planning Services Update

March 2020.

The process for the recruitment of new staff is almost complete and this has necessitated a restructuring of the Division to provide a strengthened service within the County. While there are a number of positions where the recruitment process is not completed the new assignments, as set out in the table below, have commenced from the 2<sup>nd</sup> March.

|      | Development Applications Unit                 | Central Planning Unit                  | Enforcement Unit                       | Regeneration Unit                     |
|------|---|--|--|---------------------------------------|
| SEP: | [Frank Sweeney]                               | [Paul Christy]                         | [Carol Margey]                         | [Paul Kelly]                          |
|      | <i>Inishowen</i>                              | EP: Graham Diamond<br>EP: Roisin Kelly | EP: Simon Harron<br>EP: Corina Higgins | EP: Sinead McCauley<br>EP: Ruth Diver |
|      | AP: Leona Finley                              | EP: Alana Greene                       | AP: to be confirmed                    | Arch: Claire McCallan                 |
|      | <i>Letterkenny</i>                            | EP: Ian Bailey<br>AP: to be confirmed  | AP: Glenn Doherty                      |                                       |
|      | EP: Elaine McEntee<br>AP: Geraldine Havlin    |  |  |                                       |
|      | <i>Glenties-</i>                              |  |  |                                       |
|      | EP: Sinead McClafferty<br>AP: to be confirmed |  |  |                                       |
|      | <i>Donegal</i>                                | Ten-T project:<br>EP: John McFeely     | Quarries<br>EP: Martin McDermott       |                                       |
|      | EP Aideen Quinn<br>AP: Donna Callaghan        |  |  |                                       |
|      | <i>Stranorlar</i>                             | AP: Casual Trading<br>to be confirmed  |  |                                       |
|      | EP: Ciara Condon                              |  |  |                                       |
|      | <i>Research/Investigation</i>                 |  |  |                                       |
|      | EP: Sharon McMorran                           | Conservation<br>A/EP: Collette Beattie |  |                                       |
|      |   |  |  |                                       |
|      |   |  |  |                                       |

With respect to the Development Applications Unit the Executive Planner has the principle role as the first point of contact for Councillors in each Municipal District. The Executive Planner will also be the service representative at future meetings of the Municipal District with support from Assistant Planners as is required. Members are encouraged to liaise directly with the Executive Planner in the area in

relation to any representations they may have and are requested to continue to promote the use of the advice Clinics that are facilitated in the Municipal Districts.

The planning advice Clinics, that have proven to be beneficial and well utilised, will continue to be operated on every second Wednesday with forthcoming dates posted on the Planning services page of the Council's website. During November and December 2019 there were 45 clinic appointments held. During the first two months of 2020 there have been a total of 121 engagements with potential and current applicants. The clinics operate on a 'drop-in' basis in the mornings with pre-arranged appointments in the afternoon in the Public Service Centres.

The additional arrangements for contacting staff by 'phone will continue with staff available on Monday, Tuesday and Friday mornings between 9am and 10.30am. January and February 2020 saw this service provided to 449 people while the last two months of 2019 recorded 229 calls responded to by staff in the Development Applications Unit.

With the conclusion of the current recruitment process over the coming weeks it is anticipated that the remaining vacancies will be filled promptly. In the interim the particular vacancy within the Glenties Municipal District will be covered by other staff members to ensure a continuity of service. In addition it should be noted that support to the Executive Planner in the Stranorlar Municipal District will be drawn from across the Assistant Planner staff, particularly during those weeks with scheduled Municipal District meetings.

An up-dated list of contact numbers and email addresses will be circulated for the Members information in the near future.

Eunan Quinn  
Senior Planner  
02/03/2020

**HOUSING & CORPORATE SERVICES REPORT**  
**Municipal District of Inishowen Meeting**  
**10<sup>th</sup> March 2020**

**Corporate Services**

- Date of Next Meeting
- Schedule of Municipal Works 2020

**Housing Services**

- Progress Reports

| <b>Summary of Casual Vacancies<br/>Inishowen MD as at 5<sup>th</sup> March 2020</b> |           |
|---|-----------|
| <b>Properties Refurbished and at Offer Stage</b>                                    | <b>5</b>  |
| <b>Properties being refurbished</b>   | <b>4</b>  |
| <b>Properties to be refurbished</b>   | <b>19</b> |

**Summary of DCC Housing Offers and Tenancies**

| <b>Offers issued<br/>from<br/>01/01/2020</b> | <b>Offers refused<br/>from<br/>06/03/2020</b> | <b>Tenancies<br/>created from<br/>01/01/2020</b> | <b>Tenancies<br/>Terminated from<br/>01/01/2020</b> |
|--|---|--|---|
| <b>4</b>                                     | <b>3</b>                                      | <b>3</b>   | <b>5</b>  |
|  |   |  |   |

**Casual Vacancies/Allocations at 5<sup>th</sup> March 2020**

| <b>Inishowen MD Housing Waiting List<br/>as 9<sup>th</sup> January 2020</b>   |            |
|---|------------|
| <b>Gross Number of Approved Applicants on<br/>Social Housing Waiting List</b>   | <b>651</b> |
| <b>Applicants currently accommodated with HAP<br/>assistance but who have remained on the<br/>Council Social Housing list</b> | <b>426</b> |
| <b>Tenants currently accommodated in Council<br/>Social Housing and who are approved for a<br/>Transfer</b>                   | <b>41</b>  |
| <b>Net Social Housing Waiting List</b>  | <b>184</b> |

**Inishowen Municipal District**  
**Approved Bedrooms Numbers and Location**  
**5<sup>th</sup> March 2020**

| <b>Municipal District</b> |                          | <b>1</b>  | <b>2</b>   | <b>3</b>   | <b>4</b>  | <b>5</b> | <b>Total</b> |
|---------------------------|--------------------------|-----------|------------|------------|-----------|----------|--------------|
| <b>Inishowen</b>          | <b>Ballyliffin</b>       | 0         | 2          | 1          | 0         | 0        | <b>3</b>     |
|                           | <b>Bridgend</b>          | 2         | 9          | 4          | 2         | 0        | <b>17</b>    |
|                           | <b>Buncrana</b>          | 9         | 155        | 84         | 11        | 2        | <b>261</b>   |
|                           | <b>Burnfoot</b>          | 0         | 11         | 4          | 0         | 0        | <b>15</b>    |
|                           | <b>Burt</b>              | 0         | 2          | 4          | 0         | 0        | <b>6</b>     |
|                           | <b>Carndonagh</b>        | 9         | 61         | 32         | 3         | 0        | <b>105</b>   |
|                           | <b>Carrigans</b>         | 2         | 9          | 1          | 0         | 0        | <b>12</b>    |
|                           | <b>Clonmany</b>          | 2         | 19         | 7          | 1         | 1        | <b>30</b>    |
|                           | <b>Culdaff</b>           | 0         | 4          | 2          | 0         | 0        | <b>6</b>     |
|                           | <b>Fahan</b>             | 1         | 3          | 0          | 0         | 0        | <b>4</b>     |
|                           | <b>Gleneely</b>          | 0         | 3          | 4          | 0         | 0        | <b>7</b>     |
|                           | <b>Glengad</b>           | 0         | 3          | 2          | 0         | 0        | <b>5</b>     |
|                           | <b>Greencastle</b>       | 0         | 9          | 3          | 1         | 0        | <b>13</b>    |
|                           | <b>Inch</b>              | 0         | 1          | 0          | 0         | 1        | <b>2</b>     |
|                           | <b>Killea</b>            | 1         | 3          | 2          | 0         | 0        | <b>6</b>     |
|                           | <b>Malin</b>             | 0         | 3          | 8          | 0         | 0        | <b>11</b>    |
|                           | <b>Malin Head</b>        | 0         | 1          | 0          | 0         | 0        | <b>1</b>     |
|                           | <b>Manorcunningham</b>   | 1         | 10         | 5          | 3         | 1        | <b>20</b>    |
|                           | <b>Moville</b>           | 2         | 26         | 13         | 2         | 0        | <b>43</b>    |
|                           | <b>Muff</b>              | 0         | 18         | 8          | 1         | 1        | <b>28</b>    |
|                           | <b>Newtowncunningham</b> | 1         | 27         | 13         | 4         | 1        | <b>46</b>    |
| <b>Quigleys Point</b>     | 1                        | 1         | 3          | 0          | 0         | <b>5</b> |              |
| <b>Redcastle</b>          | 0                        | 3         | 1          | 0          | 0         | <b>4</b> |              |
| <b>Tooban</b>             | 0                        | 1         | 0          | 0          | 0         | <b>1</b> |              |
| <b>Total</b>              |                          | <b>31</b> | <b>384</b> | <b>201</b> | <b>28</b> | <b>7</b> | <b>651</b>   |

## Housing Grants Report at 2<sup>nd</sup> March 2020

### Housing Adaptation Grant for People with a Disability

| YEAR | TOTAL RECEIVED | APPROVED | REFUSED | WITHDRAWN /CANCELLED/ INVALID | FURTHER INFO. | PENDING |
|------|----------------|----------|---------|-------------------------------|---------------|---------|
| 2018 | 52             | 34       | 4       | 7                             | 7             | 0       |
| 2019 | 52             | 32       | 2       | 5                             | 13            | 0       |
| 2020 | 6              | 1        | 0       | 0                             | 5             | 0       |

### Mobility Aids Grant

| YEAR | TOTAL RECEIVED | APPROVED | REFUSED | WITHDRAWN /CANCELLED/ INVALID | FURTHER INFO. | PENDING |
|------|----------------|----------|---------|-------------------------------|---------------|---------|
| 2018 | 18             | 10       | 0       | 4                             | 4             | 0       |
| 2019 | 50             | 22       | 1       | 6                             | 21            | 0       |
| 2020 | 8              | 2        | 0       | 1                             | 4             | 1       |

### Housing Aid for Older People Grant

| YEAR | TOTAL RECEIVED | APPROVED | REFUSED | WITHDRAWN /CANCELLED/ INVALID | FURTHER INFO. | PENDING |
|------|----------------|----------|---------|-------------------------------|---------------|---------|
| 2018 | 30             | 27       | 1       | 1                             | 1             | 0       |
| 2019 | 36             | 33       | 1       | 1                             | 1             | 0       |
| 2020 | 3              | 2        | 0       | 0                             | 1             | 0       |



**Housing Capital Update Report**  
**Inishowen Municipal District Meeting**  
**10<sup>th</sup> March 2020**

**1. Social Housing Developments – Construction Schemes**

Donegal County Council is currently progressing the following Social Housing developments within the Inishowen Municipal District:

| Location  | Status  | No. of Units |
|---|---|--------------|
| <b>Construction Stage</b>                                       |   |              |
| Malin   | Commenced on-site June 2019. Substantially complete. Development substantially complete, snagging underway. | 8            |
| Buncrana- Phase 1   | Commenced on site January 2020. Completion date Q1 2021   | 21           |
| <b>Sub total</b>  |   | <b>29</b>    |
| <b>Preliminary Design Stage (No of units subject to change)</b> |   |              |
| Buncrana (Phase 2)  | Preliminary Design Stage  | 78           |
| Crana Crescent, Buncrana  | Preliminary Design Stage  | TBC          |

In tandem with the above construction programme, the Council is actively pursuing the acquisition of lands suitable for housing purposes in towns and villages where there is currently not a social housing solution available.

**2. House Acquisition Programme**

Donegal County Council has acquired, or is in the process of acquiring, properties under the House Acquisition Programme. In the Inishowen Municipal District during 2018-2020 a total of 28 properties have been purchased under this programme. There are an additional 9 property acquisitions currently progressing through conveyance.

In advance of letting acquired properties, the Council carries out improvement works in order to ensure that high quality, sustainable homes are provided to individuals and families throughout the county.

**3. Buy and Renew**

In an effort to bring existing, older, vacant properties back in to productive use as social housing, the Council is currently progressing the acquisition of properties under the Buy & Renew Initiative. This Initiative not only aims to provide high quality homes to approved social housing applicants, it also targets vacancy rates and utilises existing properties and helps tackle dereliction.

#### **4. Social Housing through Turnkey Acquisition**

Donegal County Council's turnkey acquisition process is continuing throughout the county. This competitive dialogue procurement process will result in a major capital investment in social housing, with the initial projects in the county due for completion in quarter 1 2020. This is a very effective mechanism enabling the Council to feed into the design of the proposal so as to ensure that the end product is suitable for the needs of social housing tenants.

In order to safeguard the nature of the process and bearing in mind the commercial sensitivities of the process as well as the extent of the approvals required, the Council will continue to provide Elected Members with detailed information of the proposals upon receipt of final departmental approval (i.e. stage 4). Notwithstanding this approval, proposals are subject to contract.

In this regard, PJ McDermott is continuing to progress the turnkey development at Heathhill, Newtowncunningham. This development will deliver a total of 19 no. social housing units comprising 6 no. 4 bedroom units and 13 no. 3 bedroom units, all of which are expected to be fully completed by the end of June 2020. In addition, the Council is continuing to progress the proposed turnkey acquisition at Ardaravan, Bunrana, subject to planning and contract.

Council officials are continuing to dialogue with Developers with regard to additional valid proposals for Inishowen Municipal District in Carndonagh and Moville. Members will be fully informed of these proposals upon receipt of final departmental approval.

Community, Enterprise & Planning Directorate  
Community & Development Division



**Comhairle Contae  
Dhún na nGall**  
Donegal County Council

Municipal District of Inishowen

Tuesday 10<sup>th</sup> March, 2020

1. Malin Head
2. An Grianán of Aileach Fort
3. 2017 Newtoncunningham Town and Village Renewal Scheme
4. 2018 Muff Town and Village Renewal Scheme
5. 2018 Bunrana Town and Village Renewal Scheme
6. 2018 Moville Town and Village Renewal Scheme
7. Playground Maintenance
8. Donegal Walks and Trails
9. Rural Development Programme/LEADER
10. Bunrana School Campus



**Municipal District: Inishowen Activity / Project Update: March 2020**

|   |  |
|---|--|
| <b>Activity / Project Title</b>   | <b>Malin Head</b>  |
| <b>Activity / Project Description</b>   | Malin Head Access & Amenity Improvement Project.   |
| <p><b>Progress to date within the last two months/quarter* - inclusive of current status</b></p> <p><i>* Delete irrelevant reporting period</i></p> | <p><u>Visitor Management Plan for Malin Head Signature Discovery Point Project</u></p> <ol style="list-style-type: none"> <li>1. Donegal County Council following consultation with Failte Ireland has completed the tendering competition for the procurement of multi-disciplinary services for the delivery of a visitor management plan for Malin Head Signatory point.</li> </ol> <ul style="list-style-type: none"> <li>• Keys and Monaghan Architects together with Cooney Architects have been appointed to Design the Malin Head Visitor Management Plan and Concept design.</li> <li>• Keys and Monaghan Architects together with Cooney Architects , a multi-disciplinary team have been appointed to provide a Visitor Management Plan and concept design for Malin Head.</li> <li>• There were four successful Stakeholder Engagement workshops held on the 8<sup>th</sup> May in Malin Head Community Centre, 9<sup>th</sup> May McGrorys Hotel Culdaff, Tuesday 14<sup>th</sup> May in the Colgan Hall, Carndonagh and Malin Village hall on the 15<sup>th</sup> May with over 310 people in attendance over the four evenings.</li> <li>• A workshop presentation by Keys and Monaghan Architects together with Cooney Architects on the concept ideas for the Malin Head Visitor Management Plan took place on Tuesday 10<sup>th</sup> December, 2019.</li> <li>• Public information events on the design concepts took place on Tuesday 10<sup>th</sup> December 2019 at St. Mary's Community Hall, Malin Head St Patrick's Parochial Hall, Malin Village and on Wednesday 11<sup>th</sup> December 2019 at The Colgan Hall, Carndonagh and McGrorys Hotel, Culdaff.</li> <li>• There were over 110 attendees at the Public Information events on the 10<sup>th</sup> and 11<sup>th</sup> December, 2019. A questionnaire was circulated at the event and feedback was invited. <ul style="list-style-type: none"> <li>• The presentation and video is available on the Council's website and social media platforms. Submissions and feedback may be made up to Friday 10<sup>th</sup> January, 2020</li> <li>• Submissions will be assessed by the team</li> </ul> </li> </ul> |
| <p><b>Project Targets for the next bi-monthly/quarterly* reporting period</b></p> <p><i>* Delete irrelevant reporting period</i></p>                | <ul style="list-style-type: none"> <li>• <b>A Steering group meeting took place on the 17<sup>th</sup> February, 2020 and it was agreed to move forward with the next stage of the project focusing on the deliverables that are within the control of Donegal County Council and have been welcomed by the community.</b></li> <li>• <b>Another steering committee meeting will take place on Friday 27<sup>th</sup> March, 2020.</b></li> </ul>  |
| <b>Contact Person</b><br><i>(to include telephone number &amp; e-mail address)</i>  | Fiona Doherty, 087 367 8954, or 074 9373743 or James Kelly at 087 2236923  |



**Comhairle Contae  
Dhún na nGall**  
Donegal County Council

**Municipal District: Inishowen**

**Activity / Project Update: March 2020**

|   |   |
|---|---|
| <b>Activity / Project Title</b>   | <b>An Grianán of Aileach Fort</b>   |
| <b>Project Description/Activity</b>   | Development /Improvement of Visitor facilities  |
| <b>Budget (if applicable)</b>   |   |
| <p><b>Progress to date within the last quarter - inclusive of current status</b><br/>* Delete irrelevant reporting period</p> | <ul style="list-style-type: none"> <li>• A meeting took place on Tuesday 7<sup>th</sup> February 2017 with Mr. Frank Shalvey and Mr. Eoghan Moyla, senior OPW officials, Failte Ireland, Council Officials and various stakeholders. Mr. Shalvey agreed to initiate the process for a Conservation and Management Plan of the entire site. The timeframe for completion of the plan is early 2018. The Council will work in collaboration with the OPW, Failite Ireland and the stakeholders in relation to the development of the site.</li> <li>• The Office of Public Works have given a commitment to commission a Conservation and Management Plan . This is on the way to being achieved currently and this will set out the options for the future management of the Grianán an Aileach site.</li> <li>• In June 2019, the OPW officially appointed Blackwood Associates Architects to provide a Conservation and Management plan. The consultants will be in contact with Donegal County Council as part of this process over the next few months. The Members will be kept updated on the progress.</li> <li>• Alice Bentley of Blackwood Associate Architects, Claire Cotter, Archaeologist, Jackie Hunt, Ecologist and Michele O' Dea from the Office of Public Works attended a workshop meeting regarding the Conservation and Management report with the Members on Monday 18<sup>th</sup> November, 2019. Contributions from the Councillors was documented by the consultations and will be addressed in the plan. Alice Bentley confirmed that the Conservation and Management plan will be completed at the end of December 2019</li> </ul> |
| <p><b>Project Targets for the next bi-monthly/quarterly* reporting period</b><br/>* Delete irrelevant reporting period</p>    | <p><u>Current status</u></p> <ul style="list-style-type: none"> <li>• <b>The dra Conservation and Management plan has been completed. The OPW and Blackwood Associates architects intend to present the plan in April/May 2020.</b></li> </ul>  |
| <p><b>Contact Person</b><br/>(to include telephone number &amp; e-mail address)</p>   | <p>Fiona Doherty, <a href="mailto:fdoherty@donegalcoco.ie">fdoherty@donegalcoco.ie</a><br/>087 367 8954</p>   |



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Donegal County Council

**Municipal District: Inishowen**

**Activity / Project Update: March 2020**

|   |   |
|---|---|
| <b>Activity / Project Title</b><br><b>File 622/P&amp;ED/422 (8)</b>   | <b>2017 Town &amp; Village Renewal Scheme – Newtoncunningham</b>  |
| <b>Project Description/Activity</b>   | Tourist Information Kiosk   |
| <b>Budget (if applicable)</b>   | €100,000 – Department of Arts, Heritage & Gaeltacht Affairs<br>€ 25,000 – Own Resources   |
| <b>Progress to date within the last quarter -inclusive of current status</b><br><br><i>* Delete irrelevant reporting period</i> | <b>Works consists of:</b> <ul style="list-style-type: none"><li>➤ The Installation of a Tourist Information Kiosk and associated works.</li></ul> <b>Current Status:</b> <ul style="list-style-type: none"><li>• Various meetings have taken place regarding the project elements and a letter of offer should issue shortly to the group.</li><li>• Planning permission has been agreed.</li><li>• The Tendering process will be initiated within the next few weeks.</li><li>• Procurement of the fit out of the Kiosk is currently been progressed.</li><li>• The tendering process for a contractor has been completed. Capital works have begun on site.</li><li>• All works to be completed by December, 2019.</li><li>• The tender is been finalised for the software/app development and operating system for the Interactive Tourist and local Business information point.</li><li>• The group have appointed a company for the software/app development and operating system for the Interactive Tourist and local Business information point and this work is progressing.</li></ul> |
| <b>Project Targets for the next Bi-monthly / quarterly reporting period</b>   | <ul style="list-style-type: none"><li>• <b>Phase 1 - The construction element of the unit is almost complete. Phase 2 is scheduled to begin.</b></li></ul>  |
| <b>Contact Person</b><br>(to include telephone number & e-mail address)   | Fiona Doherty 087 367 8954<br>E-mail: fdoherty@donegalcoco.ie   |



**Comhairle Contae  
Dhún na nGall**  
Donegal County Council

**Municipal District: Inishowen**

**Activity / Project Update: March 2020**

|  |   |
|--|---|
| <b>Activity / Project Title</b>  | <b>2018 Town &amp; Village Renewal Scheme – Muff</b>  |
| <b>File 622/P&amp;ED/422 (8)</b>   |   |
| <b>Project Description/Activity</b>  | Village Health Check and Improvement Works to the village and Playground.   |
| <b>Budget (if applicable)</b>  | €100,000 – Department of Arts, Heritage & Gaeltacht Affairs<br>€ 25,000 – Own Resources   |
| <b>Progress to date within the last quarter -inclusive of current status</b> | <p><b>Works to be agreed consist of:</b></p> <ol style="list-style-type: none"> <li>1. Village Health Check.</li> <li>2. Streetscape and Environmental enhancements</li> <li>3. Information panels, signage, print.</li> <li>4. Visitor information point</li> <li>5. Works to Muff Community Park.</li> <li>6. Footpath</li> <li>7. Off street Car Parking</li> <li>8. Development of a village renewal plan</li> </ol> <ul style="list-style-type: none"> <li>• A letter of Offer has issued to the Muff Community Development Forum. <ul style="list-style-type: none"> <li>• Work is progressing on the plans for the village</li> </ul> </li> <li>• The group are in the process of appointing a consultant for the Village Health Check</li> <li>• Tenders have been received for a site manager of the works .</li> <li>• The group have appointed a consultant for the Village Health Check and plan, a public engagement evening took place and feedback from this meeting is taking place on Thursday 12<sup>th</sup> December, 2019 in Muff Community Hall.</li> </ul> |
| <i>* Delete irrelevant reporting period</i>                                  |   |
| <b>Project Targets for the next Bi-monthly / quarterly reporting period</b>  | <ul style="list-style-type: none"> <li>• <b>The final draft of the Village Health Check is completed and with the group for final assessment.</b></li> <li>• <b>Planning and procurement of the remainder of the works is ongoing with the appointed architect.</b></li> </ul>  |
| <b>Contact Person</b><br>(to include telephone number & e-mail address)      | Fiona Doherty 087 367 8954<br>E-mail: <a href="mailto:fdoherty@donegalcoco.ie">fdoherty@donegalcoco.ie</a>  |



**Comhairle Contae  
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Donegal County Council

**Municipal District: Inishowen**

**Activity / Project Update: March 2020**

|   |  |
|---|--|
| <b>Activity / Project Title</b>   | <b>2018 Town &amp; Village Renewal Scheme – Buncrana</b>   |
| <b>File 622/P&amp;ED/422 (8)</b>  |  |
| <b>Project Description/Activity</b>   | <ul style="list-style-type: none"> <li>• Refurbishment of the tourist office</li> <li>• Information signage, enhancement of the area around the pier.</li> </ul>   |
| <b>Budget (if applicable)</b>   | €100,000 – Department of Arts, Heritage & Gaeltacht Affairs<br>€ 25,000 – Own Resources  |
| <b>Progress to date within the last quarter -inclusive of current status</b><br><br><i>* Delete irrelevant reporting period</i> | <p><b>Works consists of:</b></p> <ul style="list-style-type: none"> <li>➢ Web site development promotion and Branding</li> <li>➢ Office refurbishment</li> <li>➢ Finger Post Signage</li> <li>➢ Enhancement of the area around the pier</li> </ul> <p><b>Current Status:</b></p> <ul style="list-style-type: none"> <li>• Preliminary Meetings have taken place with the group regarding the proposed works.</li> <li>• Procurement for a website developer has commenced.</li> <li>• Tenders were received, assessed. Website developer has been appointed</li> <li>• The tender documents are been finalised for the procurement of an architect for the refurbishment of the tourist office and outside space.</li> <li>• An architect has been appointed for the refurbishment works associated with the project.</li> <li>• The website design is ongoing.</li> </ul> |
| <b>Project Targets for the next Bi-monthly / quarterly reporting period</b>   | <p><b>Current status</b></p> <ul style="list-style-type: none"> <li>• <b>The appointed architect is finalising the plans for the refurbishment of the building</b></li> <li>• <b>A pre-launch of the <a href="http://govisitinishowen.ie">govisitinishowen.ie</a> website took place on the 5<sup>th</sup> February at the Redcastle Hotel and they hope to launch the new website in April/May 2020.</b></li> </ul>   |
| <b>Contact Person</b><br>(to include telephone number & e-mail address)   | Fiona Doherty 087 367 8954. 074 93 73743 or<br><a href="mailto:fdoherty@donegalcoco.ie">fdoherty@donegalcoco.ie</a>  |





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Donegal County Council

**Municipal District: Inishowen**

**Activity / Project Update: March 2020**

|   |   |
|---|---|
| <b>Activity / Project Title</b>   | <b>2018 Town &amp; Village Renewal Scheme – Moville</b>   |
| <b>File 622/P&amp;ED/422 (8)</b>  | <b>Ceolan School of Music</b>   |
| <b>Project Description/Activity</b>   | <ul style="list-style-type: none"> <li>• Refurbishment of the former AIB 3 storey building to a Traditional Irish Music centre of excellence/hub</li> <li>• Tourist information</li> </ul>  |
| <b>Budget (if applicable)</b>   | €100,000 – Department of Arts, Heritage & Gaeltacht Affairs<br>€ 25,000 – Own Resources   |
| <b>Progress to date within the last quarter –inclusive of current status</b><br><br><i>* Delete irrelevant reporting period</i> | <p><b>Works consists of:</b></p> <ul style="list-style-type: none"> <li>➤ The renovation of the 3 storey building</li> <li>➤ Various surveys required to effect the project</li> </ul> <p><b><u>Current Status:</u></b></p> <ul style="list-style-type: none"> <li>• Various meetings have taken place regarding the project with the aim of issuing a letter of offer to the group.</li> <li>• The group are obtaining quotations for a feasibility study to effect the project which includes a structural assessment of the existing building , concept design, construction costings and all associated works with the project.</li> <li>• Ceolan School of Music are working with Donegal County Council in relation to appointing a consultant to carry out a a feasibility study and structural survey of the building.</li> <li>• Finalise the Appointment of a consultant for a feasibility study.</li> <li>• The feasibility study on the building has been completed. This information is been assessed and evaluated and the way forward to be agreed.</li> <li>• A recent meeting took place between Donegal County Council Engineers, the group and their architect in relation to the feasibility study and the way forward with the project.</li> </ul> |
| <b>Project Targets for the next Bi-monthly / quarterly reporting period</b>   | <p><b><u>Current Status</u></b></p> <ul style="list-style-type: none"> <li>• <b>The group are considering their options relating to the project.</b></li> </ul>   |
| <b>Contact Person</b><br>(to include telephone number & e-mail address)   | Fiona Doherty 087 367 8954 or Mark Gallagher 087 289811,<br><a href="mailto:mark.gallagher@donegalcoco.ie">mark.gallagher@donegalcoco.ie</a>  |



**Comhairle Contae  
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Donegal County Council

**Municipal District: Inishowen**

**Activity / Project Update: March 2020**

| <b>Activity / Project Title</b>   | <b>PLAYGROUNDS MAINTENANCE</b>  |
|---|---|
| <b>Project Description/Activity</b>   | <b>List of Playgrounds</b> <ol style="list-style-type: none"><li>1. Barrackhill, Carndonagh</li><li>2. Carndonagh Fitness Trail</li><li>3. Carndonagh Outdoor Gym</li><li>4. Chlos Phadraig, Carndonagh</li><li>5. Chlos Phadraig MUGA</li><li>6. Culdaff Beach</li><li>7. Festival Bunrana</li><li>8. Manorcunningham</li><li>9. Moville</li></ol>   |
| <b>Budget (if applicable)</b>   | €9,823.58 incl. VAT   |
| <b>Progress to date within the last quarter -inclusive of current status</b><br><br><i>* Delete irrelevant reporting period</i> | <ol style="list-style-type: none"><li>1. Works consists of:<ul style="list-style-type: none"><li>• Replacement of broken and damaged equipment</li><li>• Replace worn safety tiles and remove trip hazards</li><li>• Grease all equipment that contains bushes, bearings , shackles, etc.</li><li>• Carry out repairs along edges of safety surfaces</li></ul></li></ol> <p><u>Current Status:</u></p> <ul style="list-style-type: none"><li>• Annual Rospa Inspection Reports have been completed with necessary repairs identified.</li><li>• Tender requests issued on 22<sup>nd</sup> November, 2018 with a closing date of 4.30pm on 12<sup>th</sup> December, 2018.</li><li>• Tenders assessed December 2018.</li><li>• Annual Maintenance Tender awarded to Murphy Playground Services Ltd.</li><li>• Contractor due on site mid February 2019.</li><li>• All works on the maintenance programme has been completed for 2019.</li><li>• Annual Inspections will be carried out in the coming months.</li></ul> |
| <b>Project Targets for the next bi-monthly/quarterly* reporting period</b><br><br><i>* Delete irrelevant reporting period</i>   | <ul style="list-style-type: none"><li>• <b>Tenders have been sought for the 2020 playground maintenance programme.</b></li></ul>  |
| <b>Contact Person</b><br><i>(to include telephone number &amp; e-mail address)</i>  | Mark Gallagher 087 289811, <a href="mailto:mark.gallagher@donegalcoco.ie">mark.gallagher@donegalcoco.ie</a>   |

**Municipal District: Inishowen**

**Activity / Project Update March 2020**

| <b>Activity / Project Title</b>  | <b>Donegal Walks and Trails</b>   |
|--|---|
| <b>Project Description/Activity</b>  | Maintenance, development and promotion of walks & trails in Donegal including cycle routes and Greenways.   |
| <b>Budget (if applicable)</b>  |   |
| <b>Progress to date within the last two months/quarter 2</b>                       | <p>An initial survey has been carried out on the old route of the Carndonagh River Walk and costings are currently being prepared for the possible re development of the walk. Initial results show that additional land will be required to progress this project. Contact will be made with the local schools regarding land required.</p> <p>Following a meeting with the Roads Directorate regarding the take- over of Donagh park Donegal County Council will discuss with the HSE about the access over the foot bridge which the Council propose to also take in charge. If access through HSE grounds is not forthcoming then an alternative exit for the river walk may need to be explored.</p> <p>A measure two application under the Outdoor Recreation Infrastructure Scheme 2019 for Ballyliffin Mass Rock Walk for €124,000 was submitted on 31<sup>st</sup> May 2019.</p> <p>New trail head map boards have been erected for Inishowen Head Loop and Bunrana Shore Path and the contractor has been appointed to complete way marking on both these walks in conjunction with the production of new promotion leaflets for these walks.</p> <p>An on-line presence for walks and trails will form part of the new go visit Donegal web site in conjunction with Donegal County Council's site.</p> <p>Funding in town &amp; village renewal for St. Johnston to prepare a report on the Carrigans to St. Johnston link part of the cross-border walk/cycleway from Derry to Porthall is now committed and the report is complete.</p> <p>Agreement has also been reached under funding from the NW Strategic Development partnership to recruit a cross-border greenway development resource to follow up on the results of this study and the Inishowen Greenway study.</p> <p>This person has been appointed at Assistant Engineer level and will look at progressing this project along with the extension of the Bunrana Greenway through the town of Bunrana.</p> <p>An application was made to the Dept Transport Tourism &amp; Sport for funding to progress a Greenway project between Bunrana and Carndonagh. This is a high level engagement which will allow feed-back from the department and indicate next steps to progress such a project through Bunrana and on out via Drumfries. A draft Outdoor Recreation Development Strategy is to be finalised in 2019. This will inform how we progress projects of scale going forward. A new counter has been fitted at Fort Dunree and Cassie bridge Bunrana</p> <p><u>Carndonagh Riverside walk</u> – Following on from a meeting on the 5<sup>th</sup> July. A meeting is to be arranged shortly with Carndonagh Community School to discuss the schools interest in any final solution to realigning the proposed route of the Carndonagh riverside walk and agree the way forward.</p> <p>Completion of the works at the funded sites mentioned earlier in the report. Collection of data from Inch, Malin Head, Fort Dunree and Bunrana Shore Path<br/>Further exploration of new proposed walks at Culdaff .</p> |
| <b>Project Targets for the next bi-monthly/quarter 3 reporting perio</b>           | <p><u>Carndonagh Riverside walk</u></p> <ol style="list-style-type: none"> <li>1. Route of river walk to be surveyed and levels taken to determine a safe new route and access points</li> <li>2. Land identified for required new route</li> <li>3 Project costed and funding identified</li> <li>4. Land-owner negotiation (including the school)</li> </ol> <p><b>It is anticipated that a new Walks and Trails Officer will be appointed next month.</b></p>  |
| <b>Contact Person</b><br><i>(to include telephone number &amp; e-mail address)</i> | Francis Conaghan (Paths & trails Development Officer)<br>087 2371219  |



**Comhairle Contae  
Dhún na nGall**  
Donegal County Council

**Municipal District: Countywide**

**Activity / Project Update- March 2020**

|  |   |
|--|---|
| <b>Activity / Project Title</b>  | Rural Development Programme/LEADER  |
| <b>Activity / Project Description</b>  | Donegal Local Community and Development Committee are the Local Action Group for County Donegal, with responsibility for the LEADER/Rural Development Programme 2014-2020   |
| <b>Budget</b>  | €12,913,873<br><i>Note: Project costs €9,685,406, administration and animation costs €3,228,467</i>   |
| <b>Progress to date within the last two months-inclusive of current status</b>     | There are 4 Implementing Partners within the county; Donegal Local Development Company (DLDC), Inishowen Development Partnership (IDP), Údarás Na Gaeltachta and Comhar na nOileán, who are rolling out the LEADER programme on behalf of the LAG (Local Action Group). 102 projects in Donegal are now approved by Pobal and Letters of Offer have issued/are pending granting LEADER funding to a value of just over €4.5m. Donegal has the highest approved project spend nationally for the LEADER programme to date. |
| <b>Project Targets for the next bi-monthly reporting period</b>                    | The next LCDC/LAG meeting will be held on 9 <sup>th</sup> March 2020, with further projects coming forward for approval. Monthly Evaluation Committee meetings are also being held in order to progress projects to LCDC/LAG stage and the development companies continue to engage with promoters on the ground to develop and assess potential applications and to promote the LEADER programme.  |
| <b>Contact Person</b><br><i>(to include telephone number &amp; e-mail address)</i> | Seamus Canning 074 9172597<br>seamusc@donegalcoco.ie  |



**Comhairle Contae  
Dhún na nGall**  
Donegal County Council

**Municipal District: Inishowen**

**Activity / Project Update: March 2020**

|   |  |
|---|--|
| <b>Activity / Project Title</b>   | <b>Buncrana School Campus</b>  |
| <b>Project Description/Activity</b>   | Assisting the Department of Education & Skills in identifying a suitable site in the Buncrana Environs to accommodate a three school campus ideally measuring between 15 – 20 acres.   |
| <b>Budget (if applicable)</b>   | As per Memorandum of Understanding between the Department of Education & Skills and CCMA.  |
| <b>Progress to date within the last quarter - inclusive of current status</b><br><br><i>*Delete irrelevant reporting period</i> | <p><u>Current Status:</u></p> <ul style="list-style-type: none"> <li>• Six sites have been identified for assessment and site visits have taken place with Personnel from the Department of Education &amp; Skills on the 12<sup>th</sup> May, 2015.</li> <li>• Further information request received from Department of Education &amp; Skills in relation to sites.</li> <li>• Donegal County Council has completed site assessments on identified sites and information has been furnished to the Department.</li> <li>• Donegal County Council has compiled additional information and sent it to Department of Education &amp; Skills on 9/11/2015.</li> <li>• Further information request received from Department of Education &amp; Skills on 17<sup>th</sup> February, 2016 – information requested assessed and forwarded to the Department.</li> <li>• Liaisons have taken place with a number of landowners seeking approval prior to seeking current market valuations on sites identified by Department of Education &amp; Skills.</li> <li>• Valuer appointed to provide current market value.</li> <li>• Valuation Certificate received and sent to Department of Education &amp; Skills.</li> <li>• Negotiations are ongoing with landowners of identified site with a view to securing same as soon as possible.</li> </ul> |
| <b>Project Targets for the next bi-monthly/quarterly* reporting period</b>  | <ul style="list-style-type: none"> <li>• <b>Donegal County Council are currently reviewing additional sites in Buncrana environs on behalf of the Department of Education and skills.</b></li> </ul>   |
| <b>Contact Person</b><br><i>(to include telephone number &amp; e-mail address)</i>  | Eamon Boyle<br>Executive Engineer<br>Tel: 087 1788623<br><b>eamonb@donegalcoco.ie</b>  |

**PROGRESS REPORT – ‘YOURS’ PROJECT  
YOUTH & OLD, UNDERSTANDING, REMEMBERING & SHARING**

**Themes**

**Arts & Cultural Activity**

**Status: Intergenerational Dance Group – Activity Complete**

26 participants from both age categories came together for 26 hours of dancing and fun, a day trip on the Donegal Waterbus and, a celebration/performance at the end. Huge benefits for older people that felt isolated and didn't socialise much or have any contact with youth. Friendships were made and participants from different communities bonded. Increased fitness, strength, confidence, coordination and mood were just some of the positive affects experienced by the participants.

**Addressing Stereotypes**

**Status: ‘Walk & Ponder’ – Activity Complete**

A total of 51 participants came together weekly for a walk in two sites, a group in Ballyshannon and a group in Raphoe. Each walk was followed by a cuppa and occasionally a guest speaker, among which were, Jigsaw, Bill Vaughan and a HSE Nutritionist. A healthy eating cooking demonstration was provided for the participants in each location. Ballyshannon participants took part in the recent ‘Walkability Audit’. Various workshops were held throughout the activity focusing on positive relations and cross community relationships. As an end to this activity, both groups enjoyed a day out in Lough Eske on 5<sup>th</sup> December. Several requests were received from participants in the Ballyshannon group to continue with the activity. This group in particular found it a very positive and an enjoyable experience. Participants who live alone and those recovering from an illness benefited hugely from the Walk and Ponder. Also the older participants looked forward to meeting the younger participants each week and talking about various matters of interest to both. Following a discussion with the Donegal Sports Partnership, it was agreed that the group in Ballyshannon could be facilitated again for a period early in 2020 (funded by the DSP).

**Bridging the Generation Gap**

**Status: ‘Pass it on’ – Male Active Programme – Facilitator selected.**

Inishowen Development Partnership are the Facilitators for this activity in the South Inishowen areas of Burt, Bridgend, Burnfoot, Inch, Fahan and Newtowncunningham. Registration night was held on 3<sup>rd</sup> February 2020. 14 adults and 11 children joined which is the maximum and required number. A very extensive programme of activities will take part over the 26 hours to include; physical activity, cookery, health & well being, technology and a trip to FabLab in Derry.





### **Wellbeing & Physical Activity**

**Status: – ‘Generations United’ - Social Soccer activity - Facilitator selected.**

Donegal Sports Partnership will be facilitating this activity in two sites in East Donegal. ‘Generations United’ will be developed in Letterkenny town and Raphoe/Convoy/Newtowncunningham targeting 40 over 55’s and 20 under 18’s. They will work with established community groups and football clubs and link in with local primary schools and TY students. It is hoped that this activity will commence in the coming weeks.

### **Personal Skills – Past & Present**

**Status – ‘Carry on Crafting’ – Shared Skills – Activity commenced**

Craft classes commenced on Wednesday 29<sup>th</sup> January in the Finn Valley area following interest received from students in the Finn Valley College on the YOURS Project and intergenerational activity. 31 participants joined the class which was facilitated by Roisin Nelis, The Sewing Studio, Fahan. There has been huge interest in this activity and a list has been compiled of those interested in any future similar intergenerational activity. Crafts such as; decoupage, flower arranging and embroidery will be displayed as well as a focus on wellbeing, share of technology knowledge and basic sewing skills. A baking class is also scheduled.



**Shared Past Local History Theme - Status: To be developed**

**The benefits of intergenerational activity include;**

1. Energise older adults and give a sense of purpose, especially when they're sharing their experience and skills. .
2. Reduces a sense of isolation for older adults and potentially relieves or lessens depression. All generations learn new skills.
3. Helps younger generations understand aging and face their own more positively.
4. Dispels negative stereotypes and encourages bonding among generations and communities.
5. For children and youth who don't have grandparents or other seniors in their families, engaging with older adults fills a social gap.

**Check out FB page @YOURSintergenerational**

*This project is supported by the EU's Peace IV Programme, managed by the Special EU Programmes Body (SEUPB)*

**Sharleen Tinney, Project Co-coordinator**







**Comhairle Contae  
Dhún na nGall**  
Donegal County Council

**Economic Development, Information Systems &  
Emergency Services Directorate**

**Report to Municipal District of Inishowen**

**Content**

- 1. Economic Development Unit**
- 2. Tourism Unit**
- 3. Research & Policy Unit**
- 4. Local Enterprise Office**
- 5. Information Systems**
- 6. Emergency Services**

## 1. Division: Economic Development Unit

### Project / Activity Report

|                                 |   |
|---------------------------------|---|
| <b>Activity / Project Title</b> | <b>Economic Development Unit</b>  |
|                                 | Economic Development Unit positioned within the Economic Development, Information Systems & Emergency Services Directorate.   |
| <b>Outline of Work</b>          | <p>The Economic Development Unit proactively engages in economic development opportunities, supporting job creation and strategic investment in Donegal and is focusing on the following areas of work:</p> <p><b>Economic Development Strategy 2020 - 2025:</b> developing a 5-year Economic Development Strategy for Donegal County Council that will provide a framework to guide the work of the Council enabling us to realise the ambitions set out in the recently adopted Corporate Plan. The preparation of this Strategy will be informed and guided by the new Economic, Enterprise and Emergency Services SPC, which held its first meeting on 24<sup>th</sup> February 2020. Currently developing a roadmap for the strategy.</p> <p><b>The Tourism Strategy 2020</b> will build on the excellent work undertaken by the Council over the last number of years in both marketing Donegal as a destination of choice and in developing the tourism product and visitor experiences. The development of the strategy has entered a planning phase by scoping out the process involved and the milestones for delivery of the Strategy in 2020. The Tourism Strategy will set out a clear direction on the sector's successes and work to continue to increase visitor numbers, dwell time, extend the tourism season across the year and to increase the economic benefit to Donegal.</p> <p><b>Concierge Service</b> is a dedicated point of contact for existing businesses, potential business start-ups or businesses looking to relocate or wishing to expand, by offering support and advice and connecting them with key personnel for a wide range of Council services and supports. Queries are</p> |

directed to [economicdevelopment@donegalcoco.ie](mailto:economicdevelopment@donegalcoco.ie) and 15 from the business community have been addressed to date. The Unit will be collaborating with Information Systems to develop to streamline the process and to manage all interactions with the business community.

**Property Solutions:** including identification, marketing, option appraisal of Council owned property and land for economic development opportunities including provision of soft landing and second site location opportunities for business, to include potential response to Brexit.

**Proactive engagement** with existing businesses across Donegal with:

- The first Business Engagement event was hosted on **4th March 2020 from 8 - 10am in the Radisson Hotel in Letterkenny**. Key personnel from the various Council services including Economic Development, Local Enterprise Office, Broadband, Environment, Planning, Fire Service, Funding supports, Finance and the National Road Office were available to engage with businesses in attendance.
- The Economic Development Unit engage with businesses and showcased supports and services at the Tourism seminar on 13th February.

**Global engagement:** proactively targeting potential FDI opportunities in the US market in collaboration with Derry City & Strabane District Council and working to create a Donegal / North West bias for businesses interested in exploring investment opportunities in the EU and UK. Relevant baseline data and information has been collated, providing essential data for location decision makers.

**Strategic Branding & Marketing Campaign:** work has commenced on developing a consistent branding and messaging strategy for Donegal as a great place to do business and invest. Promotional material has been developed for the launch of the Business Concierge Service and work will shortly commence on the Donegal Prospectus and digital online marketing campaign with high quality assets.

**Collaboration:** Working with our colleagues in Community Development and Planning Services including the Regeneration and Development

|                       |   |
|-----------------------|---|
|                       | <p>Team in progressing a range of strategic projects across the county with a strong economic development focus, including Platforms for Growth, Stage 3 Application for large scale investment at Fort Dunree. Submission of Part A of application on March 5<sup>th</sup> and Part B Business Case on April 23<sup>rd</sup>; The Letterkenny Local Area Plan, The Border Economic Stimulus Package.</p> <p><b>Atlantic Economic Corridor:</b> working with Local Authority partners along the western coast to progress mutually beneficial projects and initiatives.</p> |
| <b>Contact Person</b> | <p>Ciaran Martin <a href="mailto:ciaran.martin@donegalcoco.ie">ciaran.martin@donegalcoco.ie</a> (086)8261760<br/> Rosita Mahony – <a href="mailto:rosita.mahony@donegalcoco.ie">rosita.mahony@donegalcoco.ie</a> (087) 2510128</p>  |

## 2. Division: Economic Development – Tourism Marketing Unit

### Project / Activity Report

|  |   |
|--|---|
| <b>Activity / Project Title</b>  | <b>Marketing of Bundoran</b>  |
| <b>Activity / Project Description</b>  | marketing and promotional activities underway for the promotion of Bundoran for 2020.   |
| <b>Budget (if applicable)</b>  |   |
| <b>Progress to date within the last two months - inclusive of current status</b>   | Distribution of the new brochure town and county wide and to other select locations around the country.<br>Working on formal marketing plan for the town.<br>Production of St Patrick's Day promo video and promotion of same via Facebook and other social media.<br>Attended Failte Ireland marketing presentation.<br>Coordinated with Tourism Ireland for the promotion of greening of landmarks in nine partner Douzelage towns across Europe. |
| <i>* Delete irrelevant reporting period</i>  |   |
| <b>Project Targets for the next bi-monthly/ reporting period</b>                   | Have a more formal marketing plan in place that integrates with Failte Ireland campaign to be released in February.<br>Continue working to promote the next events that are coming up on the calendar.<br>Updating of bus shelter advertising at East End with new bus times.<br>Work with Town Team/Donegal County Council and Failte Ireland on Failte Ireland Destination Town plans for Bundoran.   |
| <i>* Delete irrelevant reporting period</i>  |   |
| <b>Contact Person</b><br><i>(to include telephone number &amp; e-mail address)</i> | Shane Smyth, Bundoran Tourism Officer – 087 3737817<br><a href="mailto:shane@discoverbundoran.com">shane@discoverbundoran.com</a>   |

## Project / Activity Report

| Activity / Project Title  | Events for 2020   |
|---|---|
| <b>Activity / Project Description</b>   | Organisation and coordination of events in the town   |
| <b>Budget</b> (if applicable)   |   |
| <b>Progress to date within the last two months/quarter* - inclusive of current status</b>   | <p>Continuing to coordinate participants for St Patrick's Day parade in Bundoran on March 17<sup>th</sup> including delegations from Netherlands, UK, Finland, Slovenia and Spain through Douzelage Town Twinning.</p> <p>Promotional poster for Easter Egg painting event.</p> <p>Call for events for Big Week by the Beach in August (12<sup>th</sup> – 16<sup>th</sup>)</p> <p>Assisting in organisation and promotion of 10<sup>th</sup> annual Cara Bundoran Challenge (13<sup>th</sup>/14<sup>th</sup> March)</p> |
| <p><i>* Delete irrelevant reporting period</i></p> <p><b>Project Targets for the next bi-monthly/quarterly* reporting period</b></p> <p><i>* Delete irrelevant reporting period</i></p> | <p>St Patrick's Day parade and post promotion.</p> <p>Easter Egg Event promotion</p> <p>Continue to coordinate events for Big Week.</p> <p>Promotion of Darkness Into Light event.</p> <p>Have agreement from food &amp; drink providers on participation in Bia Bundoran Food &amp; Drink Festival.</p> <p>Working with event organisers to coordinate and promote other events happening in town.</p>   |
| <b>Contact Person</b><br>(to include telephone number & e-mail address)   | Shane Smyth, Bundoran Tourism Officer – 087 3737817<br><a href="mailto:shane@discoverbundoran.com">shane@discoverbundoran.com</a>   |

## Project / Activity Report

| Activity / Project Title   | Website and Social Media  |
|--|---|
| <b>Activity / Project Description</b>  | Ongoing management of <a href="http://www.discoverbundoran.com">www.discoverbundoran.com</a> and Discover Bundoran social media channels – Facebook, Twitter, Instagram & YouTube.  |
| <b>Budget (if applicable)</b>  |   |
| <b>Progress to date within the last two months/quarter* - inclusive of current status</b><br><br><i>* Delete irrelevant reporting period</i> | Continuing to create new content for <a href="http://www.discoverbundoran.com">www.discoverbundoran.com</a><br>Working on the SEO of the website to ensure everything that needs to be found on Google can be.<br>Working on decreasing the bounce rate on website and trying to encourage longer dwell time on the site by linking to interesting and relevant content.<br>Continuous sourcing of new user generated content for use on Facebook and Instagram. (Instagram following increasing<br>Weekly video and podcast produced and released each Friday across our social media suite. |
| <b>Project Targets for the next bi-monthly/quarterly* reporting period</b><br><br><i>* Delete irrelevant reporting period</i>                | Further optimisation of the website to improve cross promotion of pages on site.<br>Increase of followers on Instagram.<br>Creation of blogs and new content for the website to cross promote on social channels.   |
| <b>Contact Person</b><br><i>(to include telephone number &amp; e-mail address)</i>   | Shane Smyth, Bundoran Tourism Officer – 087 3737817<br><a href="mailto:shane@discoverbundoran.com">shane@discoverbundoran.com</a>   |




## Project / Activity Report

|   |  |
|---|--|
| <b>Activity / Project Title</b>   | <b>Marketing of Waterworld and Bundoran Seaweed Baths</b>  |
| <b>Activity / Project Description</b>   | Preparation for Season 29 opening on Good Friday April 10 <sup>th</sup> .  |
| <b>Budget (if applicable)</b>   |  |
| <b>Progress to date within the last two months/quarter* - inclusive of current status</b> | <p>On-going preparations for marketing activities with Waterworld.</p> <p>Continuing to book ad space in various publications and media outlets.</p> <p>Collaborating with local accommodation providers for voucher offers.</p> |
| <i>* Delete irrelevant reporting period</i>   |  |
| <b>Project Targets for the next bi-monthly/quarterly* reporting period</b>                | <p>Have radio copy produced and ready.</p> <p>Have Facebook ads and other social copy produced and scheduled.</p>  |
| <i>* Delete irrelevant reporting period</i>   |  |
| <b>Contact Person</b><br><i>(to include telephone number &amp; e-mail address)</i>        | Shane Smyth, Bundoran Tourism Officer – 087 3737817<br><a href="mailto:shane@discoverbundoran.com">shane@discoverbundoran.com</a>  |


## Project / Activity Report

|   |   |
|---|---|
| <b>Activity / Project Title</b>   | <b>Management of Bundoran Tourist Office</b>  |
| <b>Activity / Project Description</b>   | Ongoing management of Bundoran Tourist Office which is open all year round.   |
| <b>Budget (if applicable)</b>   |   |
| <b>Progress to date within the last two months/quarter* - inclusive of current status</b> | Updating of systems within the office for information flow and procedures.  |
| <i>* Delete irrelevant reporting period</i>   |   |
| <b>Project Targets for the next bi-monthly/quarterly* reporting period</b>                | Training of new Tus employee.   |
| <i>* Delete irrelevant reporting period</i>   |   |
| <b>Contact Person</b><br><i>(to include telephone number &amp; e-mail address)</i>        | Shane Smyth, Bundoran Tourism Officer – 087 3737817<br><a href="mailto:shane@discoverbundoran.com">shane@discoverbundoran.com</a> |

## Project / Activity Report

|   |  |
|---|--|
| <b>Activity / Project Title</b>   | <b>Donegal Connect</b>   |
| <b>Activity / Project Description</b>   | <b>All Ireland Community &amp; Council Award - Best Tourism Initiative</b>   |
| <b>Budget</b>   | Donegal Connect Budget   |
| <p><b>Progress to date within the last two months/quarter* - inclusive of current status</b></p> <p><i>* Delete irrelevant reporting period</i></p> | <p>Donegal Connect 2019 won the All Ireland Community &amp; Council Awards for the 'Best Tourism Initiative' at the awards ceremony, which took place on Saturday, 15<sup>th</sup> February in Croke Park. Now in its 14th year, the awards recognise and celebrate community and councils working together and provide an opportunity to highlight and celebrate the work being done within local communities. Over 200 entries were received this year and Donegal Connect was among 24 deserving projects announced winners on the night.</p> <p>Donegal Connect 2019 was a collaborative project between the private and public sector in Donegal aimed at creating new opportunities for the county.</p> <p>Last year's Donegal Connect ten-day programme saw a host of people visit Donegal for a wide range of events and experience the very best that our wonderful county has to offer.</p> <p>For more information on the All Ireland Community &amp; Council Awards, visit <a href="http://www.lamaawards.org">www.lamaawards.org</a> or for more information on Donegal Connect visit <a href="http://www.donegalconnect.com">www.donegalconnect.com</a></p>  |
| <b>Contact Person</b>   | <p><b>Mary Fowley Daly</b><br/>         Project Officer Development Hubs / Tourism Officer<br/>         Tel: + 353 74 9724484   Email: <a href="mailto:mdaly@donegalcoco.ie">mdaly@donegalcoco.ie</a></p>  |

## Project / Activity Report

|   |  |
|---|--|
| Activity / Project Title  | <b>Donegal Tourism Brochure 2020 – Launch &amp; Distribution</b>   |
| Activity / Project Description  | Arrange launch and distribution of our Donegal Tourism Brochure 2020.  |
| Budget (if applicable)  | €20,000  |
| <p><b>Progress to date within the last two months/quarter* - inclusive of current status</b></p> <p><i>* Delete irrelevant reporting period</i></p> | <ul style="list-style-type: none"> <li>• Go out to all the Tourism Providers within the county seeking any changes or additions to our listings.</li> <li>• Procure printing services for our 2020 brochure.</li> <li>• Ensure all changes were completed and update all images in brochure</li> <li>• Send final draft to printers for printing and confirm delivery schedule.</li> </ul> <p><b>Result:</b><br/>The 2020 is an updated 64 page full colour brochure; after we officially launch this brochure it will be distributed nationally and will be available for all marketing events.</p> <p><b>Launch</b> – The new 2020 Donegal Tourism Brochure was launched as part of our Donegal Tourism Seminar on Thursday 13<sup>th</sup> February in the Villa Rose Hotel in Ballybofey by our Leas-Cathaoirleach, Cllr. Niamh Kennedy.</p>  <p><b>Distribution</b> – The distribution of 16,000 of our brochures commenced on Monday 17<sup>th</sup> February going to numerous venues all over Ireland.</p> |

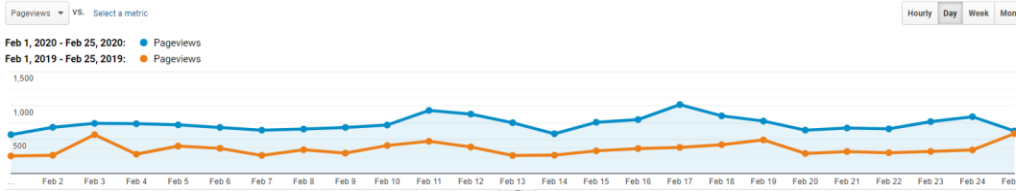
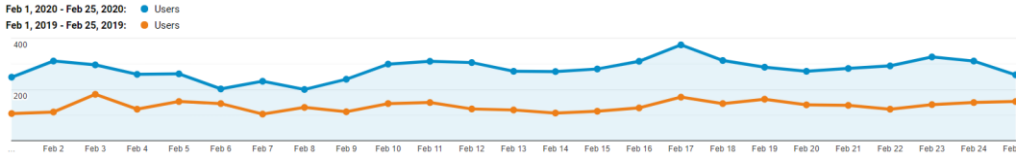
|   |  |
|---|--|
| <p><b>Project Targets for the next bi-monthly/quarterly* reporting period</b></p> <p><i>* Delete irrelevant reporting period</i></p>                | <ul style="list-style-type: none"> <li>• Brochure is available now both online and in hard copy for all promotional events</li> </ul>  |
| <p><b>Contact Person</b><br/>(to include telephone number &amp; e-mail address)</p>   | <p><b>Mary Fowley Daly</b></p> <p>Project Officer Development Hubs / Tourism Officer<br/>Donegal County Council   Economic Development Division   Donegal Public Service Centre   Drumlonagher   Donegal Town   Co Donegal<br/><b>Tel: + 353 74 9724484   Email: <a href="mailto:mdaly@donegalcoco.ie">mdaly@donegalcoco.ie</a></b><br/>Mobile: +353876782196<br/>#govisitdonegal #coolestplace #LoveDonegal<br/><a href="http://www.donegalcoco.ie">www.donegalcoco.ie</a>   <a href="http://www.govisitdonegal.com">www.govisitdonegal.com</a></p>   |
| <p><b>Activity / Project Title</b></p>  | <p><b>Donegal Tourism</b></p>  |
| <p><b>Activity / Project Description</b></p>  | <p>Donegal Tourism Promotion</p>   |
| <p><b>Budget (if applicable)</b></p>  | <p>General Tourism Budget</p>  |
| <p><b>Progress to date within the last two months/quarter* - inclusive of current status</b></p> <p><i>* Delete irrelevant reporting period</i></p> | <p><b>Go Visit Donegal/Donegal Events/Social Media</b></p> <ul style="list-style-type: none"> <li>• Update events on all platforms</li> <li>• Respond to queries received from website</li> </ul> <p><b>Donegal Town – Development Hub</b></p> <ul style="list-style-type: none"> <li>• Work with Donegal Chamber on various events including exploring the St. Patrick’s Day and extending the festival, assist in the submission of Failte Ireland Funding.</li> <li>• Foodie Destination Award – Donegal Town</li> <li>• Continue to work with Donegal Community Chamber on its annual calendar of events</li> <li>• Continue to work alongside Donegal Town Business Focus Group on its retail strategy</li> </ul> |
| <p><b>Project Targets for the next bi-monthly/quarterly*</b></p>  | <p><b>Go Visit Donegal/Donegal Events/Social Media</b></p> <ul style="list-style-type: none"> <li>• Update events on all platforms</li> <li>• Respond to queries received from website</li> </ul>  |

|   |  |
|---|--|
| <p><b>reporting period</b></p> <p><i>* Delete irrelevant reporting period</i></p>   | <p><b>Donegal Town – Development Hub</b></p> <ul style="list-style-type: none"> <li>• Work with Donegal Chamber on various events including St. Patrick’s Weekend Festival.</li> <li>• Work with Waterbus Group on development of signage</li> <li>• Foodie Destination Award – Donegal Town</li> <li>• Continue to work with Donegal Community Chamber on its annual calendar of events</li> <li>• Continue to work alongside Donegal Town Business Focus Group on its retail strategy</li> </ul> <p>Other Promotional work:</p> <p>Friday 27<sup>th</sup> March – Presentation on ‘Donegal’ to Scottish Delegation</p> <p>Prepare for – Seafest, Cork and Foyle Maritime Festival, Derry and engage with the maritime trade</p> <p>Work with Seasessions in the promotion of ‘Donegal’ during the 2020 Festival</p> <p>Work with American Tour Operator – Unique Wedding Packages in Donegal</p> |
| <p><b>Contact Person</b><br/>(to include telephone number &amp; e-mail address)</p> | <p><b>Mary Fowley Daly</b></p> <p>Project Officer Development Hubs / Tourism Officer<br/>Donegal County Council   Economic Development Division   Donegal Public Service Centre   Drumlonagher   Donegal Town   Co Donegal<br/><b>Tel: + 353 74 9724484   Email: <a href="mailto:mdaly@donegalcoco.ie">mdaly@donegalcoco.ie</a></b><br/>Mobile: +353876782196<br/>#govisitdonegal #coolestplace #LoveDonegal<br/><a href="http://www.donegalcoco.ie">www.donegalcoco.ie</a>   <a href="http://www.govisitdonegal.com">www.govisitdonegal.com</a></p>   |











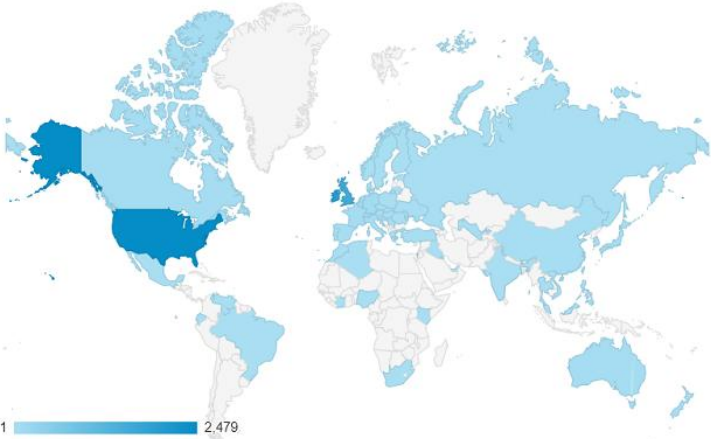
## Project / Activity Report

|   |  |
|---|--|
| <b>Activity / Project Title</b>   | <b>TIDE – Atlantic Network for Developing Historical Maritime Tourism</b>  |
| <b>Activity / Project Description</b>   | <p>The Project Partners are lead by Ernact EEIG (Lead Partner) along with 7 Partners (Donegal Co Council) representing 5 countries (Ireland, United Kingdom, Spain, Portugal &amp; France) &amp; 10 Associated Partners.</p> <p>The objective is to develop a niche historical maritime tourism package for Atlantic based on connecting &amp; marketing assets from historical period across different regions ie World Wars, Atlantic migrations &amp; U-boat activities.</p> <p>The experience will use digital technology to enrich the visitor experience such as Virtual Reality &amp; Archaeology Techniques that will be used in the visitor attractions.</p> <p>Website: <a href="http://www.atlanticarea.eu">www.atlanticarea.eu</a></p> |
| <b>Budget</b>   | Total: €2,462,267 – Donegal €383,494 (3 years) €120,821 (2020)   |
| <b>Progress to date within the last two months- inclusive of current status</b> | <p>Project Officer started 17<sup>th</sup> February 2020.</p> <p>Background research has commenced on the project.</p> <p>Ongoing preparation for Project Partner Online Team meetings &amp; met with Leading Partner Ernact EEIG.</p>   |
| <b>Project Targets for the next bi-monthly reporting period</b>                 | <ul style="list-style-type: none"> <li>• Background research – ongoing</li> <li>• Preparing for Project Partner &amp; Dissemination Seminar meetings which are to be held in Madeira in May</li> <li>• Preparing for Stakeholder’s meeting which is due to be held in March</li> <li>• Workplan – group working on ‘Good Practices’ which identifies sites, regions &amp; common historical assets and eras.</li> </ul>  |
| <b>Contact Person</b>   | Margaret Storey Telephone: 074 9724443<br><a href="mailto:margaret.storey@donegalcoco.ie">margaret.storey@donegalcoco.ie</a>   |

## Project / Activity Report

|   |  |
|---|--|
| <b>Activity / Project Title</b>   | <b>GoVisitDonegal</b>  |
| <b>Activity / Project Description</b>                                       | GoVisitDonegal.com is County Donegal's Tourism Destination portal which provides information on accommodation, festivals, attractions, travel information etc. The website is free for service providers to register and promote their business.   |
| <b>Budget (if applicable)</b>   | N/A  |
| <b>Progress to date within the last month - inclusive of current status</b> | <p><b><u>Website performance stats:</u></b><br/>         Page views to date (1<sup>st</sup> Jan-25<sup>th</sup> Feb): 43,148 vs 21,913 <b>(+96.9%)</b><br/>         Users to date: 15,652 vs 7,519 <b>(108%)</b></p> <p><b>February 2020 – to date</b></p> <p>Page views: Feb 2020 vs Feb 2019<br/>         18,341 vs. 9,085 <b>(+102%)</b></p>  <p>Users: Feb 2020 vs Feb 2019<br/>         6,608 vs. 3,174 <b>(+108%)</b></p>  <p><b>Website Traffic by country</b></p> <p>In February 2020 website traffic came from <b>68 countries</b> worldwide.</p> <p><u>Top 10 countries:</u></p> |



|   |   |
|---|---|
|   | <div data-bbox="435 275 781 604"> <p><b>Country</b> 1 - 25 Feb 2020</p> <ol style="list-style-type: none"> <li>1.  United States</li> <li>2.  Ireland</li> <li>3.  United Kingdom</li> <li>4.  Germany</li> <li>5.  Canada</li> <li>6.  Australia</li> <li>7.  France</li> <li>8.  Netherlands</li> <li>9.  China</li> <li>10.  Spain</li> </ol> </div> <div data-bbox="735 306 1442 741">  </div> <p><b>Other comments:</b></p> <p>Trade Resources page on the Go Visit Donegal website is aimed at tourism providers in Donegal where they can find the following information:</p> <ul style="list-style-type: none"> <li>• How to register in the Tourism Hub &amp; get listed on the website</li> <li>• How to manage the Tourism Hub account</li> <li>• Submission of Festivals and Events</li> <li>• Donegal Tourism Associate Membership</li> </ul> <p><b>Last 28 days:</b><br/> Go Visit Donegal Facebook Page: 37,063 followers   Top reach: 50,175</p> <p>Twitter: 13.3K followers   Tweet impressions: 218K   Profile visits 1,533</p> <p><b>Last 7 days:</b><br/> Instagram: Followers: 15,390   Reach 13,121   Impressions: 49,424</p> |
| <p><b>Project Targets for the next monthly reporting period</b></p> | <p>Update on website and social media performance during the month of March and Q1 of 2020.</p>   |
| <p><b>Contact Person</b></p>  | <p>Iga Lawne, Community Tourism Officer<br/> Tourism Unit, Donegal County Council<br/> E: <a href="mailto:igalawne@donegalcoco.ie">igalawne@donegalcoco.ie</a> / <a href="mailto:info@govisitdonegal.com">info@govisitdonegal.com</a><br/> T: 074-972 4475</p>  |

### **3. Division: Economic Development Unit – Research and Policy**

#### **Project / Activity Report**

| <b>Activity / Project Title</b>   | <b>Research &amp; Policy Unit</b>  |
|---|--|
| <b>Activity / Project Description</b>   | <i>‘To strategically guide policy decisions &amp; investments in County Donegal through the provision of baseline data, research, policy, planning, monitoring and evaluation expertise’</i>   |
| <b>Budget (if applicable)</b>   |  |
| <b>Progress to date within the Jan – Feb 2020</b><br><br><i>* Delete irrelevant reporting period</i>                          | <ul style="list-style-type: none"> <li>• Coordinated consultation with Senior Official of Donegal County Council and the Western Development Commission on behalf of the DRCD in developing the new Atlantic Economic Corridor Strategy on the 22<sup>nd</sup> Jan 2020</li> <li>• Attended 2 meeting of the AEC Officer Network on the 10<sup>th</sup> Jan &amp; 4<sup>th</sup> Feb, 2020</li> <li>• Worked collaboratively with colleagues in Kerry &amp; Galway City &amp; County Council on the development of the consultation tool to estimate the Socio-Economic Impact of Digital Hubs on Rural Communities</li> <li>• Development and completion of first draft Investment Determinants Indicators Set for Donegal</li> <li>• Represented Donegal County Council on the CYSPE Economic Subgroup &amp; provision of baseline data to inform new Children’s Services Plan on the 16<sup>th</sup> Jan, 2020</li> <li>• Ongoing capture and input of projects for inclusion onto the LCDC monitoring and evaluation system</li> <li>• Ongoing management of requests for statistical information including the supply of statistical data to support different application under the RRDF programme &amp; Historical Towns Initiative.</li> </ul> |
| <b>Project Targets for the next bi-monthly/quarterly* reporting period</b><br><br><i>* Delete irrelevant reporting period</i> | <ul style="list-style-type: none"> <li>• Coordinate the first Monitoring &amp; Evaluation Report for LCDC meeting March 2020</li> <li>• Initiating research to quantify required level of employment to meet the population ambition for Letterkenny as per Project 2040</li> <li>• Participating in research on the Fin Tech Sector in County Donegal</li> <li>• Ongoing management of requests for statistical information</li> </ul>  |
| <b>Contact Person</b><br><i>(to include telephone number &amp; e-mail address)</i>  | Loretta Mc Nicholas<br><b>Tel</b>   087 9029307<br><b>E</b>   <a href="mailto:lmcnicho@donegalcoco.ie">lmcnicho@donegalcoco.ie</a>   |

## Project / Activity Report

|  |  |
|--|--|
| <b>Activity / Project Title</b>                                      | <b>Trail Gazers Bid Project</b>  |
| <b>Activity / Project Description</b>                                | <i>‘To quantify the return to the local economy for every euro invested in walks and recreational trail infrastructure ‘</i>   |
| <b>Budget (if applicable)</b>  | €2.75 M  |
| <b>Progress to date within quarter* -inclusive of current status</b> | <p>In 2018, Donegal County Councils Research &amp; Policy Unit successfully led an application to the Atlantic Area Programme under objective 4.2 <i>‘Enhancing natural and cultural assets to stimulate economic development’</i>. This transnational project is managed by the Research &amp; Policy Unit, working with 9 different partners located across Ireland, UK, France, Spain and Portugal.</p> <p>The project sets out to:</p> <ul style="list-style-type: none"> <li>• Quantify the impact of key strategic investments in walks and recreational trail infrastructure can have on stimulating rural communities, using sensors data, counters, surveys of users, businesses, communities etc</li> <li>• Develop and trial a range of practical initiatives and interventions such as business to consumer initiatives, digital marketing tools etc to enhance the return</li> <li>• Work with communities, businesses and other key stakeholders in the area to develop community plans and initiatives around the site</li> <li>• Develop a range of community trail ambassadors to champion the sites as catalysts for the development of rural economies</li> </ul> <p>Our site for research purposes is Inch Levels and post project completion it is likely that key learning and methodology can be applied to other sites in the county and region through an extensive capitalisation programme.</p> <ul style="list-style-type: none"> <li>• Management of the TrailGazers Transnational Partnership and overall project</li> <li>• Coordinated the first event under the Community Ambassador Programme entitled <i>‘Lost Stories &amp; Folklore of the Trail’</i> on the 25<sup>th</sup> February 2020</li> <li>• Population of the Trail User Profile Feb 2020</li> <li>• Submission of the First Project Claim to FLC for verification</li> <li>• Showcased Trail Gazers Project at the Tourism Seminar on</li> </ul> |

|  |  |
|--|--|
|  | <p>Thursday 13<sup>th</sup> Feb at 8.30am – Villa Rose, Ballybofey</p> <ul style="list-style-type: none"> <li>• Participation at ‘<i>Visioning Buncrana Focus Group</i>’ on Thursday 13<sup>th</sup> Feb 2020</li> <li>• Preparation for 3<sup>rd</sup> Steering Committee Meeting in Merthyr Tydfil Borough Council on the 24&amp; 25<sup>th</sup> March 2020</li> <li>• Preparation for first Project Advisory Group Meeting on the 10<sup>th</sup> March</li> <li>• Population of Trail Investment Template &amp; Trail Profile Survey for Inch Levels Wildfowl Reserve</li> <li>• Coordination of 7 Community Trail Plans across 10 different Atlantic Area Regions.</li> <li>• Development &amp; coordination of the Community Trail Ambassador Programme.</li> </ul>   |
| <p><b>Project Targets for the next quarterly* reporting period</b></p> <p><i>March</i></p> | <ul style="list-style-type: none"> <li>• Coordinate the composite project claim and progress report for 10 partners to Joint Secretariat on the 1<sup>st</sup> April, 2020</li> <li>• Host Project Advisory Group Meeting in Buncrana on 10<sup>th</sup> March 2020</li> <li>• Manage Transnational Steering Committee &amp; Project Monitoring Committee Meeting in Merthyr Tydfil on the 24<sup>th</sup> &amp; 25<sup>th</sup> March, 2020</li> <li>• Pilot Trail User Survey on Inch Levels on the 13<sup>th</sup> March 2020 and carry out full survey May/June 2020</li> <li>• Development of Business to Consumer Initiatives Paper to encourage persons off trails and into the surrounding towns and villages to explore, experience and enjoy.</li> <li>• Development of virtual reality material &amp; campaign to show case the trail site and other strategic investment in the Inishowen area to a worldwide audience</li> <li>• Installation of sensors June – Dec across 7 transnational sites.</li> <li>• Ongoing work to examine how TrailGazers methodology can be transferred to other walks and trails in the county.</li> </ul> |
| <p><b>Contact Person</b><br/>(to include telephone number &amp; e-mail address)</p>        | <p>Loretta Mc Nicholas<br/> <b>Tel</b>   087 9029307<br/> <b>E</b>   <a href="mailto:lmcnicho@donegalcoco.ie">lmcnicho@donegalcoco.ie</a></p>  |

## 4. Division: Economic Development - Local Enterprise Office

### Project / Activity Report

|                                 |   |
|---------------------------------|---|
| <b>Activity / Project Title</b> | <b>The Local Enterprise Office (LEO)</b>  |
|                                 | <p>The Local Enterprise Office (LEO) as part of the Economic Development, IS &amp; Emergency Services Directorate, is the “first stop shop” for anyone planning, starting or growing a small business in Donegal. The LEO plays a major role in offering expertise, know-how and financial support to local small businesses, enabling them to grow and thrive. Supports available can be categorised under 4 core pillars, notably Financial, Capability Development, Enterprise Promotion and Economic &amp; Other initiatives.</p>   |
| <b>Outline of Work</b>          | <p><b>Financial Support</b></p> <ul style="list-style-type: none"> <li>• <u>Start Up/Business Expansion</u></li> </ul> <p>For existing companies and potential start-ups that meet eligibility criteria (such as manufacturing/added value/internationally traded services, employing 10 or fewer people with the potential for growth and job creation), the Local Enterprise Office offer three types of financial supports:</p> <ul style="list-style-type: none"> <li>• <u>Feasibility/Innovation Funding</u><br/>Up to 60% of the cost of undertaking a feasibility study on an innovative new product or service may be considered subject to a maximum of €20,000.</li> <li>• <u>Priming (Start Up) Grant Aid</u><br/>Our Priming Funding is designed to assist a micro-enterprise within the first 18 months of start-up. It covers 50% of eligible costs, subject to a maximum contribution of €80,000.</li> <li>• <u>Business Expansion Grant</u><br/>Our Business Expansion Funding is designed to assist a micro-enterprise that has been trading for over 18 months. It covers 50% of eligible costs, subject to a maximum contribution of €80,000.</li> </ul> <p><i>At the February meeting of the LEO’s Evaluation Committee, 4 Business Start Up/Expansion grants were approved to a value of €79,893. The support will help sustain 12.5 jobs and create a</i></p> |

*projected 16.5 jobs over the 3 year period.*

**Technical Assistance for Micro-Exporters (TAME) Grant**

The TAME grant supports clients to explore and develop new export market opportunities, such as participation in international trade fairs and development of export-related marketing materials and websites. With a focus on helping companies to diversify, this scheme is a matched-funding opportunity with up to €2,500 available.

**Trading Online Voucher Scheme**

An initiative under the Government’s National Digital Strategy, the Trading Online Voucher Scheme helps small businesses trade more online to boost their sales and reach new markets. This scheme is a matched-funding opportunity with up to €2,500 available, with training and further supports provided by the Local Enterprise Office. Funding can be used towards eligible costs such as digital marketing strategies, e-commerce websites or app development. This grant is available to all businesses operating for more than 6 months and employing less than 10 employees, including those in the retail and tourism sector. Local Enterprise Office Donegal has a target of 40 TOVs to award in 2020. An Information Session was held on 14<sup>th</sup> January with further sessions scheduled bi monththly throughout the year. 9 applications of a total value of **€19,867.50** have been approved to date in 2020.

**Brexit Stimulus Package**

The Department of Business, Enterprise and Innovation has announced an additional budget allocation of €3m to the border LEOs in 2020 as a stimulus measure to mitigate any Brexit related slowdown. Six programmes supporting local businesses are at advanced planning, with a start date April/May 2020 anticipated. The programmes of support will include a Scaling Programme, a Green Energy Programme, a Retail Programme, an Export Programme, an Innovation Programme and a Scaling Programme.

**2.0 Capability Development**

The Local Enterprise Office provides a broad suite of training, management development, mentoring and peer-learning

programmes all aimed at increasing the capability of owner managers and their key internal staff. These include:

**Mentoring**

Under the Mentor Programme, clients work with an experienced mentor on a one-to-one basis to address key challenges within their business.

**Brexit Mentoring**

Through the Local Enterprise Office, small companies can get one-to-one mentoring on issues affecting them around Brexit.

**Profitnet**

Profitnet is a highly successful business development and support programme which has benefited 180 Donegal businesses to date. The programme runs for a period of up to 18 months and involves monthly group meetings with peer business owners, which are facilitated to ensure there is an exchange of innovative and creative business solutions. New groups are being formed in 2020.

**Training**

A range of tailored training programmes are provided including Start your Own Business, Preparing for Customs and Small Business Accounts. 2 Start your Own Business Programmes have started in 2020 to date with over 30 participants attending the 4 day programme.

**LEAN for Micro** – a programme tailored to the needs of each business which aims to improve efficiencies and profitability. A workshop in February had 30 businesses in attendance.

**Achieve** - Business Coaching Programme for the Owner Manger. An 18 month programme aimed at owner managers of micro and small businesses that want to drive the development of their businesses through increased sales in the national or international markets, increase profitability and sustainability and in turn increase employment. Priority will be given to existing clients of the Local Enterprise office Donegal.

**Gateway to Growth International Export Programme** – Led by Derry City and Strabane District Council and Donegal County Council, the programme comprises of export workshops, one to one reviews and a North West Trade Mission financed by The Executive Office and the Irish Government. The first

programme concluded in February with a further programme due to commence shortly.

### **3.0 Enterprise Promotion**

Under the Service Level Agreement between Enterprise Ireland on behalf of the Department of Business, Enterprise and Innovation, a key area of activity of the local Authority/Local Enterprise Office is the promotion of an enterprise culture and entrepreneurship within the county. Activities under this include:

#### **Local Enterprise Week**



Local Enterprise Week 2020 will take place from the 2<sup>nd</sup> – 6<sup>th</sup> March 2020. 29 enterprise related events are organised by the LEO with the support of a range of agencies offering brilliant advice, information and inspiration. A wide range of activity and advice is scheduled across the County with a range of high profile speakers and local businesses taking to the stage to share their stories.

#### **Business Information Session**

Every month we host a business information session, which offers the opportunity for those that are in business or thinking of setting up a business to learn about the supports and services of the Local Enterprise Office Donegal. 2 sessions to date in 2020 have taken place in Letterkenny and Stranorlar with over 30 individuals in attendance.

#### **Student Enterprise Programme**

The Student Enterprise Programme is currently delivered across 22 schools in the County, engaging over 1200 students. The county final is scheduled for March 19<sup>th</sup> 2020.

#### **Enterprise Awards**

Donegal Enterprise Awards is an opportunity to celebrate the success, ambition and endeavour of small businesses in



Donegal. The local winners are preparing for the Regional and National awards where Donegal winners have enjoyed recent regional and national success.

#### **4.0 Economic & Other Initiatives**

The LEO is engaged in a wide range of other initiatives, including;

**The Food Coast – Donegal’s Good Food Initiative** was developed by the Local Enterprise

Office Donegal as a programme to support the development, growth and ambition of the Donegal food sector. There is a growing ambition of making Donegal famous for food. The Food Coast Network is made up of Donegal food businesses which have an active interest in being part of the evolving Donegal food story.

**The Food Coast – Mark of Origin** is an initiative which aims to celebrate those that make and grow food in the county and the outlets that champion Donegal producers. In February, an event to launch the 2020 programme was held in the Yellow Pepper Restaurant, Letterkenny.

#### **The Creative Coast**

Under the Creative Coast initiative there are several creative industries programmes, training courses and sector-specific creative networking and promotional opportunities planned for 2020. Creative Coast has a Craft & Design training programme ongoing in association with the Design & Craft Council of Ireland and will continue to work with DCCI to develop new programmes.

#### **Enterprise Europe Network**

Enterprise Europe Network based in the LEO, helps Irish businesses innovate and grow internationally and is delivered by a partnership between Enterprise Ireland, Cork Chamber of Commerce, Dublin Chamber of Commerce and the Local Enterprise Offices. LEO Donegal manages the delivery of the programme through the 31 LEOs.

#### **Donegal Diaspora**

The Donegal Diaspora project was established within Donegal County Council to act as a resource for the economic, social and cultural development of Donegal through working in an

|                       |   |
|-----------------------|---|
|                       | <p>innovative and collaborative way to connect Donegal with its global family. The objective of which is to create opportunities and networks to connect with the Diaspora and to showcase and promote Donegal widely.</p> <p><b>EIS:</b> The Everywhere International SMEs (EIS) project brings together nine partners from seven regions across Europe. The EIS project aims at promoting excellence in regional business support systems for internationalising SMEs by sharing and embedding best practices to enable more SMEs to expand their business across borders.</p> <p><b>Co-Innovate:</b> A programme supported by the European Union's INTERREG VA Programme, managed by the Special EU Programmes Body, which helps SMEs to explore innovation practices and boost their bottom line. Support provided ranges from free workshops tailored to suit each individual business, to innovation audits and one-to-one expert mentoring.</p> <p><b>NICHE</b> - Building innovative food value chains in regions. The NICHE project addresses challenges arising from changes in the food sector and will explore the potential of using information technology to increase innovation in seven European regions where food is important for jobs and economic growth. NICHE aims to develop innovation among companies among the partnering countries.</p> <p><b>SinCE-AFC</b> – The LEO is a partner in an EU Project aimed at involving SMEs in the Agri-Food chain in the Circular Economy.</p> <p><b>PASSPARTOOL</b> – LEO Donegal is also partner in an EU project aimed at developing key tools to assess and improve soft innovation i.e. non-R&amp;D innovation, within SMEs.</p> <p>The Local Enterprise Office also engages in the Regional Enterprise Plan delivery and co-ordination, contributes to the LCDC and LAG in Donegal and to the project evaluation committees of DLDC and IDP and to the Creative Ireland sub-committee in Donegal County Council</p> |
| <b>Contact Person</b> | <p>Brenda Hegarty, Assistant Head of Enterprise<br/> Local Enterprise Office<br/> ☎: 074 9160895/9160735  <br/> ✉ <a href="mailto:brenda.hegarty@leo.donegalcoco.ie">brenda.hegarty@leo.donegalcoco.ie</a></p>  |

**LEO Donegal - Performance Metrics**

|  |                    |                    |
|--|--------------------|--------------------|
| <b>Jobs:</b>   | <b>Output 2019</b> | <b>Target 2020</b> |
| LEO Client Portfolio   | 239                | 251                |
| Total Portfolio Employment (All Jobs, both FT & PT)  | 1,331              | 1,401              |
| Net Jobs Increase (All Jobs created minus all Job Losses)  | 57                 | 70                 |
| <b>Measure 1( Grant Aid)</b>   | <b>Output 2019</b> | <b>Target 2020</b> |
| <b>Number of Clients Approved Funding:</b>   | 41                 | 60                 |
| No. of projected potential new jobs associated with Approvals (Priming & Business Expansion)   | 78                 | 110                |
| <b>Measure 2( Non grant supports)</b>  | <b>Output 2019</b> | <b>Target 2020</b> |
| <b>Training/Development Programmes (All Training and Networking events)</b>  |                    |                    |
| Total No. of All Programmes (Training/Networking/Events/Seminars)  | 69                 | 60                 |
| Total No. of all Participants participating in above Programmes  | 2,532              | 2,000              |
| <b>Mentoring:</b>  |                    |                    |
| Total Number of individual mentoring – (participants availing of one to one mentoring – one to one engagement by a Mentor with one client) | 106                | 140                |
| <b>Schools Entrepreneurship:</b>   | <b>Output 2019</b> | <b>Target 2020</b> |
| Number of Schools Participating (Secondary schools only engaged in school enterprise programmes)   | 22                 | 22                 |
| Number of Students Participating   | 1,261              | 1,200              |
| <b>Trading On Line Vouchers:</b>   | <b>Output 2019</b> | <b>Target 2020</b> |
| No. of Trading Online Vouchers approved  | 42                 | 45                 |
| <b>Export Enterprise Development Programme</b>   | <b>Output 2019</b> | <b>Target 2020</b> |
| No. of clients undertaking Export Enterprise Development Programmes in Enterprise Ireland  | 9                  | 32                 |
| <b>Enterprise Europe Network</b>   | <b>Output 2019</b> | <b>Target 2020</b> |
| Number of Firms attending events   | 10                 | 15                 |
| Number of Brokerage Events   | 2                  | 2                  |
| Number of firms at brokerage events  | 240                | 200                |
| Number of ASO and PA   | 4                  | 10                 |
| <b>Donegal Diaspora</b>  | <b>Output 2019</b> | <b>Target 2020</b> |
| Events   | 7                  | 5                  |
| Newsletter issues  | 2                  | 4                  |
| Number of business enquiries generated   | 3                  | 6                  |
| International Committee meetings   | 2                  | 2                  |

## **5. Division: Information Systems**

Municipal District: Inishowen

## Project Update

|  |  |
|--|--|
| <b>Activity / Project Title</b>  | <b>WiFi4EU</b>   |
| <b>Activity / Project Description</b>  | WiFi4EU is an EU sponsored initiative to create free public WiFi spaces within the Digital Single Market. Municipalities across Europe had the opportunity to apply for a max of 4 Vouchers. DCC were successful in winning 4 vouchers to the value of €60,000. The Department of Rural & Community Development will match fund each voucher +€60,000. DCC to invest additional €30,000 to create budget total of €150,000 or €30,000 per Municipal District.<br>Propose to install 75 outdoor public WiFi access points throughout County Donegal to create centres of public connectivity. |
| <b>Budget (if applicable)</b>  | €150,000   |
| <b>Progress to date within the last month-inclusive of current status</b>          | Commenced talking to Businesses in towns and village to agree hosts.<br>To date:<br><br>Moville: Library<br>Greencastle: Kealey's Restaurant<br>Malin: Old B&B<br>Carndonagh: Neal Doherty's Gift shop<br>Clonmany: McFeeley's Bar<br>Culdaff: McGuinness' Bar<br>Ballyliffin: Atlantic Stores<br>Manorcunningham:<br>Newtowncunningham: Credit Union<br>Burnfoot: Aileach Youth Club<br>Buncrana: Callaghan's Jewelers, Huttons Bar, David Henry Solicitors.<br>Carrigans: Carraig Inn<br>Muff: Squealing Pig<br><br>Equipment ordering & configuring has started                           |
| <b>Project Targets for the next monthly reporting period</b>                       | SORD to liaise with identified businesses<br>Commence adding Broadband to existing phone lines where possible<br>Order new lines where needed<br>Start install   |
| <b>Contact Person</b><br><i>(to include telephone number &amp; e-mail address)</i> | Daragh McDonough – Broadband Officer<br><a href="mailto:dmcdonough@donegalcoco.ie">dmcdonough@donegalcoco.ie</a><br>074 9172450  |

Municipal District: Inishowen

## Activity/Project Update

|  |  |
|--|--|
| <b>Activity / Project Title</b>  | <b>NBP – National Broadband Plan</b>   |
| <b>Activity / Project Description</b>  | <p>The NBP was signed by Government in November 2019 and will deliver High Speed Broadband to all rural Premises as defined in the Amber areas of the National Broadband Plan Map. The NBP will invest €135m in fibre infrastructure in County Donegal over the 7 years of the rollout and will connect 32,130 premises.</p> <p>National Broadband Ireland (NBI) is the consortium which will deliver the network and the NBP contract is managed by the Department of Communications, Climate Action and Environment.</p> <p>Liaison with NBI is through the Broadband Officer in Donegal County Council and the Department of Rural and Community Development.</p> <p>Early implementation of the NBP in 2020 will see the rollout of Community Broadband Connection Points (BCP's). These centres will act as locations where High Speed Broadband is available in a local community setting or strategic site until the NBP Fibre is implemented.</p> <p>During 2020 NBI will be carrying out route proofing and surveying in preparation for fibre rollouts commencing in 2021.</p> |
| <b>Budget</b> <i>(if applicable)</i>   |  |
| <b>Progress to date within the last month-inclusive of current status</b>          | <p>Surveys took place week 2<sup>nd</sup> Mar</p> <p>Malin Head: Line of Sight not confirmed</p> <p>Fort Dunree: Line of Sight confirmed</p>   |
| <b>Project Targets for the next monthly reporting period</b>                       | <p>Liaise with DRCD on alternative BCP to Malin Head if required.</p> <p>Facilitate site connections</p> <p>Procure Electrical contractor for Internal onsite works.</p>   |
| <b>Contact Person</b><br><i>(to include telephone number &amp; e-mail address)</i> | <p>Daragh McDonough – Broadband Officer</p> <p><a href="mailto:d McDonough@donegalcoco.ie">d McDonough@donegalcoco.ie</a></p> <p>074 9172450</p>   |

Municipal District: Inishowen

## Activity/Project Update

| <b>Activity / Project Title</b>  | <b>IoT – Internet of Things</b>  |
|--|--|
| <b>Activity / Project Description</b>  | <p>IoT is a technology for collecting remote data in real-time using low cost &amp; power efficient sensors and IoT communications networks. Donegal County Council applied for funding from the Digital Innovation Programme to trial a network of various sensor types across the county as a way of collecting data for various sections. Engaged with LYIT and Fáilte Ireland to participate in the project.</p> <p>Sensor types:<br/>River Levels: River Finn<br/>Air Quality: Donegal Town, Ballybofey/Stranorlar, Dungloe, Fanad Head, Letterkenny<br/>Pedestrian counters: Malin Head, Sliabh Liag<br/>Traffic Counters: Malin Head, Sliabh Liag, Fanad Head<br/>Road Surface Temperatures sensors: Meeniroy, Mtn Rd Carndonagh, Pettigo Rd, Errigal Rd.</p> |
| <b>Budget (if applicable)</b>  | €105,000   |
| <b>Progress to date within the last month-inclusive of current status</b>          | Tender awarded to 2 companies<br>Kick off meeting with Danalto & LYIT  |
| <b>Project Targets for the next monthly reporting period</b>                       | Site surveys and installation to commence (weather depending)<br>Kickoff Meeting with 2 <sup>nd</sup> successful company.  |
| <b>Contact Person</b><br><i>(to include telephone number &amp; e-mail address)</i> | Daragh McDonough – Broadband Officer<br><a href="mailto:dmcdonough@donegalcoco.ie">dmcdonough@donegalcoco.ie</a><br>074 9172450  |

## 6.Division - Emergency Services

### Fire Service Monthly MD Report

| Data for January 2020 and Yearly Totals  |           |                |
|--|-----------|----------------|
| Activity   | Number of | Total for year |
| Fire Brigade incidents within County Donegal:  | 56        | 56             |
| Mobilisations (by Donegal Fire Service Brigades):  | 60        | 60             |
| Mobilisations into Donegal (by NI Fire & Rescue Service (NIFRS)):  | 9         | 9              |
| Fire Safety Certificate (FSC) applications received:   | 9         | 9              |
| FSC applications waiting to be assessed:   | 11        | 11             |
| FSC applications assessed and waiting for Further Information:   | 51        | 51             |
| FSC decisions made:  | 10        | 10             |
| Applications for Dangerous Substance Licences received:  | 2         | 2              |
| Dangerous Substance Licences issued:   | 0         | 0              |
| Form of notice received under the Explosives Act, 1875:  | 3         | 3              |
| Inspections and auditing carried out:<br><i>(Fire Services Act 1981 &amp; 2003, Annual Licensing, DSA 1972, Explosive Stores, Pyrotechnics, BCA 1992 &amp; 2007)</i> | 28        | 28             |
| Fire Safety complaints received:   | 2         | 2              |
| During Performance Inspections (DPIs) carried out:   | 0         | 0              |

| <b>Notable Activities / Projects</b> |   |
|--------------------------------------|---|
| <b>Training</b>                      | <p>A Quality and Qualifications Ireland (QQI) approved Breathing Apparatus (BA) Initial Wearers course was carried out recently by The Local Authority Services National Training Group (LASTNG) in conjunction with Donegal Fire Service.</p> <p>The course was held at Dundalk Fire Brigade Training Centre from the 10<sup>th</sup> – 21<sup>st</sup> February 2020. There were 13 participants involved in total, 10 of which were from Donegal. The Fire Brigades represented were as follows: Letterkenny, Buncrana, Carndonagh, Moville, Glenties, Stranorlar, Gweedore and Dungloe.</p> <p>The BA course is the second module of 6 modules of the training required for a retained fire-fighter. Once all 6 modules are successfully completed the learners (recruit fire-fighters) will receive a Level 6 Award under the National Framework of Qualifications (NFQ). The 6 modules are as follows: Fire-fighting Skills, Using Breathing Apparatus, Compartment Fire Behaviour, Pump Operations, Transport Module and Hazardous Materials Module.</p> |
| <b>Contact Person</b>                | <p>Kevin Mc Garvey<br/> <a href="mailto:kevin.mcgarvey@donegalcoco.ie">kevin.mcgarvey@donegalcoco.ie</a></p>  |





**ENVIRONMENT REPORT – March 2020**

**WASTE AND LITTER MANAGEMENT**

**Municipal District: All**

|                                      |   |
|--------------------------------------|---|
| <b>Activity / Project Title</b>      | <b>#Big Donegal Clean Up '20</b>  |
| <b>Project Description/ Activity</b> | <p>The #Big Donegal Clean Up '20 launch will take place on March 9th at Dunlewey in conjunction with the Dunlewey Community Group. This year the Donegal Volunteer Centre will advertise clean-ups in a bid to encourage more volunteers.</p> <p>Applications for clean-up equipment are now available through the Council offices. We are encouraging as many groups as possible to promote their clean-up through social media and by sending in photographs and details so we can also promote through the Council's website etc.</p> <p>For more information or to apply for equipment for #Big Donegal Clean Up '20 contact your local Council office or Suzanne Bogan, Waste Awareness Officer on 074 91 53900 or by email at <a href="mailto:suzannebogan@donegalcoco.ie">suzannebogan@donegalcoco.ie</a>.</p> |
| <b>Contact Person</b>                | Suzanne Bogan, Waste Awareness Officer<br><a href="mailto:suzannebogan@donegalcoco.ie">suzannebogan@donegalcoco.ie</a>  |

|                                      |   |
|--------------------------------------|---|
| <b>Activity / Project Title</b>      | <b>Environment Grants for Community Groups</b>  |
| <b>Project Description/ Activity</b> | <p>The Environment Section administers a number of Environment grants for community groups and Tidy Towns groups etc. The application pack is currently being updated. All groups will be sent an application pack by email or hardcopy and invited to apply.</p> <p>For more information contact Suzanne Bogan, Waste Awareness Officer.</p> |
| <b>Contact Person</b>                | Suzanne Bogan, Waste Awareness Officer<br><a href="mailto:suzannebogan@donegalcoco.ie">suzannebogan@donegalcoco.ie</a>  |

|                                      |   |
|--------------------------------------|---|
| <b>Activity / Project Title</b>      | <b>Waste / Recycling Talks</b>  |
| <b>Project Description/ Activity</b> | <p>A number of talks on waste and recycling matters are being delivered to local community groups and other organisations when requested.</p> <p>Topics covered include;</p> <ul style="list-style-type: none"> <li>• Responsible waste management</li> <li>• Browns Bins - Food waste</li> <li>• Recycling Bins - what can be recycled?</li> <li>• Recycling Centres</li> <li>• Bring Banks</li> <li>• Community Clean-up campaigns</li> <li>•</li> </ul> <p>If a group would like a talk on the above please contact Suzanne Bogan.</p> |
| <b>Contact Person</b>                | Suzanne Bogan, Waste Awareness Officer<br>suzannebogan@donegalcoco.ie   |

### COASTAL MANAGEMENT

|                                      |   |
|--------------------------------------|---|
| <b>Activity / Project Title</b>      | <b>Coastal Storm Damage</b>   |
| <b>Project Description/ Activity</b> | <p>Storms Brendan, Ciara, Dennis, Ellen, Francis and most recently Jorgé, have taken their toll on the Donegal coastline. The continued storm damage has prevented repairs to infrastructure as we would have hoped. When the weather settles damaged ringbuoys, access paths, etc, will be restored.</p> |
| <b>Contact Person</b>                | David Friel<br>087 7801596  |



**Comhairle Contae  
Dhún na nGall  
Donegal County Council**

[www.ccdhunnangall.ie](http://www.ccdhunnangall.ie) [www.donegalcoco.ie](http://www.donegalcoco.ie)

24<sup>th</sup> February 2020

**To: Each Elected Member**

**Re: Schedule of Municipal District Works 2020**

Please find attached documentation in respect of the Schedule of Municipal District Works for 2020.

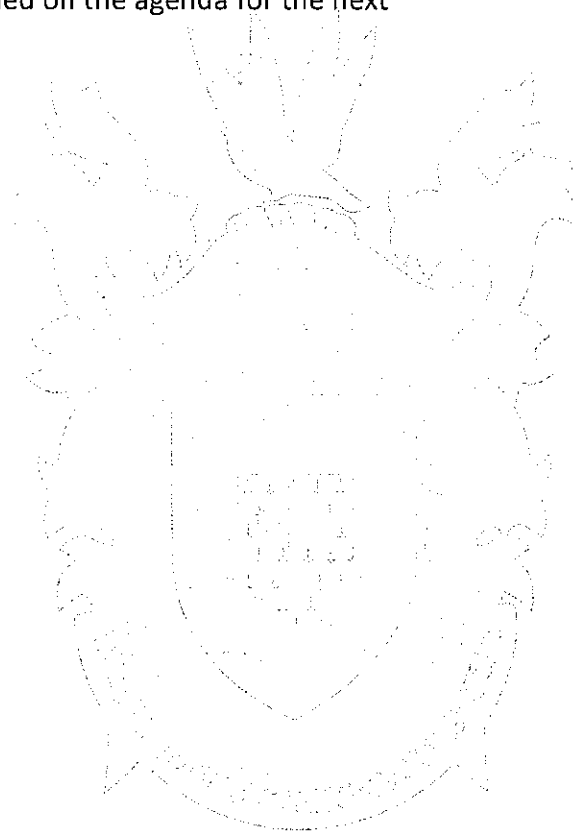
I also attach the Development Fund details in respect of 2020. This is for information purposes only, as the Development Funds do not form part of the Schedule of Municipal District Works.

The Schedule of Municipal District Works has been included on the agenda for the next Municipal District Meeting.

Yours sincerely,



**On Behalf of Aileen Doherty, Area Manager**



## **Schedule of Municipal District Works (SMDW)**

### **1.0 Background**

- 1.1 Section 58 of the Local Government Reform Act 2014 amends Section 103 of the Local Government Act 2001, inserting a new section (Section 103A), (extract attached) regarding the preparation of a Schedule of Municipal District Works in respect of maintenance and repair for each Municipal District.
- 1.2 Circular LG27/2014/Fin/21/2014 dated 31<sup>st</sup> December 2014, (copy attached) provides further detail in relation to the operational application of this relatively new principle within the Municipal District.

### **2.0 Primary Issues of Consideration**

- 2.1 The Schedule of Municipal District Works sets out a plan of repair and maintenance work in each of the respective Municipal Districts, in respect of a number of local service areas. The requirement to prepare a Schedule of Municipal District Works first arose for the financial year 2015.
- 2.2 The preparation and adoption of the Schedule of Municipal District Work is mandatory. It is required to be prepared under the direction of the Chief Executive and requires consideration by the Municipal District and adoption by resolution, with or without amendment, by the members of each Municipal District.
- 2.3 Whilst it is intended in future years that the Schedule of Municipal District Works is to be prepared and completed broadly in parallel or very soon after the adoption of the Annual Revenue Budget, a deadline date of the 31<sup>st</sup> March is being applied for the adoption of this resolution in respect of 2020, as was the case in previous years (as per Circular LG27/2014/Fin/21/2014). It is anticipated that further direction will be provided in future years in relation to the form and content of the Schedule of Municipal District Works.
- 2.4 The members must have due consideration to the adopted revenue budget (essentially requiring that the schedule as adopted, and the expenditure associated with that, must be within the parameters of the adopted Revenue budget for the County as a whole).
- 2.5 Should the Schedule not be adopted by the members, the Schedule of Municipal District Work reverts to the full council for the elected members' consideration and adoption with or without amendment, but in line with subsection 4 of Section 103A.

### **3.0 Rationale**

- 3.1 The principle of the SMDW is in line with stated objectives incorporated in various government policy documents associated with Local Government Reform.
- 3.2 It is expected that, as the concept matures, that the prospect of additional and wider ranges of activities may be considered for incorporation into the overall schedule.

#### **4.0 Practical Applications - 2020**


- 4.1 This is the sixth year of the application of this concept. An approach has been taken to apply a limited number of works areas and to include areas of strategic importance at Municipal District level in the Schedule of Municipal District Works. In this context various aspects of housing maintenance and repair; road maintenance and repair; beach management and maintenance; and litter management have been incorporated.
- 4.2 The schedule as presented to the Municipal District members does not report on, or represent, all aspects of local expenditure and as such it is expected that as the principle of the SMDW matures over subsequent years that further areas can be incorporated as required. It is proposed that this matter be kept under review by the Corporate Policy Group of the Council and their advice and direction be sought in relation to same.
- 4.3 It should be noted that in certain instances budgets are held locally e.g. roads maintenance areas whilst others are held centrally e.g. beach management. The rationale and logic for same is specific to individual expenditure headings, but considerations relating to value for money, efficiency, synergies and contingency capacity are all areas that are reflected in instances where budgets may be held centrally for the provision of services locally.

#### **5.0 Further Information**

- 5.1 Also included for your information is a schedule of the discretionary development funds that are available to members through the Development Fund Initiative (monies which were allocated as part of the budget 2020 allocation process) and, furthermore, a schedule of available monies per electoral area in respect of the members development funds, a sum in the amount of €6,350 which is available for allocation by each individual elected member.
- 5.2 The 'Public Lights & Minor Infrastructure Fund' was adopted by the elected members as part of the 2020 Revenue Budget process. A sum of €203,500, equivalent to €5,500 per elected member, is included for information purposes in the Schedule of Municipal District Works for 2020. This provision will facilitate the development of a scheme that will allow members to allocate funding to public lights and minor public infrastructure improvements, primarily on public roads and in housing estates.

#### **6.0 Required**

- 6.1 In line with section 103A of the Local Government Act 2001 (as amended) that the members consider the Schedule of Municipal District Works as presented.
- 6.2 That the members resolve to adopt, with or without amendment (but within the parameters of the adopted Revenue budget), the schedule as presented and in line with the text of the draft resolution provided.

  
**Richard Gibson FCCA,**  
**A/Head of Finance**

**Extract from Local Government Act 2001 (as amended)**

Schedule of Municipal District Works 103A

- (1) As soon as may be following the adoption of the local authority budget, a schedule of proposed works of maintenance and repair to be carried out during the financial year in each municipal district shall be prepared under the direction of the chief executive, having regard to the availability of resources, in the manner, format and within the timescale that may be prescribed by regulations made by the Minister.
- (2) A schedule prepared for the purposes of subsection (1) shall be considered by the municipal district members concerned and be adopted by resolution, with or without amendment by it, within such time limit and in accordance with such conditions and requirements as may be prescribed by the regulations made by the Minister.
- (3) In making an amendment under subsection (2) the municipal district members shall have due regard to the local authority budget adopted in accordance with section 103(9).
- (4) If the schedule prepared for the purpose of subsection (1) is not adopted by the municipal district members in accordance with subsection (2) and any regulations made under that subsection, then the local authority concerned shall consider that schedule and by resolution adopt it with or without amendment (having due regard to the local authority budget adopted in accordance with section 103(9)) within such time limit as may be prescribed by the regulations made by the Minister.



Comhshaol, Pobal agus Rialtas Áitiúil  
Environment, Community and Local Government



**LG 27/2014**  
**FIN 21/2014**

**31 December 2014**

Dear Chief Executive,

**Schedule of Municipal District Works  
(SMDW)**

**Legislative provisions**

1. Section 58 of the Local Government Reform Act 2014 inserts a new section 103A in the Local Government Act 2001 providing that, following the adoption of the annual budget, a schedule of proposed works of maintenance and repair to be carried out during the financial year in each municipal district shall be prepared, for adoption by the municipal district<sup>1</sup> members. The SMDW is, in effect, a plan of works that prioritises and apportions the use, within each municipal district, of funding provided in the overall local authority revenue budget for particular purposes. In the case of local authority areas which do not have municipal districts, while the requirements in this circular relating to the SMDW *per se* do not apply, it is considered that it would be good practice to prepare a schedule of works in any event to identify where works will be prioritised in the local authority area during the year.
2. The relevant extract from the 2001 Act is attached in the Appendix to this circular. The main elements of this provision are as follows: -
  - Preparation and adoption of the SMDW is a mandatory requirement.
  - The SMDW must be prepared under the direction of the Chief Executive.
  - The SMDW is to be prepared as soon as may be following the adoption of the annual budget, for consideration and adoption by resolution, with or without amendment, by the municipal district members.
  - If not adopted by the municipal district members, the SMDW reverts to the full council for the elected members consideration and adoption, with or without amendment.

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<sup>1</sup> The term municipal district should be taken to include metropolitan districts and borough districts.

### **Policy Context**

3. By virtue of being adopted at district level, the SMDW represents an important enhancement of subsidiarity in local government. The provision is fundamentally important to the new system of governance at sub-county level, giving effect to measures set out in the *Government's Action Programme for Effective Local Government, Putting People First*, which indicated, in particular, that: -
  - matters to be decided at municipal district level would include decisions in relation to local facilities and amenities and determination of priorities and programmes of works or services in the area, within global funding allocations decided by the overall county council /city and county council or the use of locally generated revenue (paragraph 6.5.2);
  - provision would be made for the adoption by members at municipal district level of programmes/plans setting out priorities for works, services or activities within their functional remit that are contained within, or specific to, the district and expenditure in respect of matters that are appropriate for decision locally, within the overall budgetary and policy framework (paragraph 6.5.9); and
  - wide discretion would be given to members at municipal district level insofar as priorities in matters decided at that level are concerned (paragraph 6.7.1).

The scope for widening the extent of reserved functions of elected members would be pursued fully and a number of new measures set out in the programme would add important new functions to the range of powers of elected members (paragraph 11.5.2); to this end, the adoption of the SMDW is among the most important new reserved functions introduced by the Reform Act 2014.

### **Guidance on preparation and adoption of SMDW**

4. The legislation provides that the Minister may make regulations outlining the manner, format, conditions, requirements and timescale for the preparation, consideration and adoption of the SMDW. Further consideration will be given to the possible need for regulations under section 103A of the 2001 Act. Pending the possible making of regulations, interim guidelines are being provided on the preparation, amendment and adoption of the SMDW for the year 2015, as follows: -
  - (a) While the legislation provides that the SMDW be prepared as soon as may be following the adoption of the annual budget, it is considered reasonable, in the first year of its operation, to allow adoption of the SMDW by 31 March 2015, in order to allow for appropriate arrangements to be made and to afford members adequate time to familiarise themselves with this important new function. This will also enable account to be taken of more definitive details of Government maintenance grants for roads, housing, etc.
  - (b) The SMDW in respect of each municipal district should be formulated on the basis of the amount of funding provided for maintenance and repair in the annual budget of the local authority in respect of each relevant service division (e.g. housing, roads,



amenities, street cleaning, drainage work, burial ground maintenance, etc.), subject to any variations arising subsequent to adoption of the budget, for example, in relation to funding levels from State grants. Classification of items in the budget should largely determine what works and related expenditure are included in the SMDW but insofar as it may be necessary to make judgments in particular instances, it is considered that the term “maintenance” can include not only maintenance of the physical condition or fabric of items, but also more operational type matters such as grass cutting or tree pruning.

- (c) Within the level of funding available, details of the SMDW should be prepared on the basis of identified needs (taking account of relevant factors, for example, in the case of housing, age profile of stock) and priorities throughout the local authority area and taking due account of requirements in relation to standards and frequency of maintenance work. This should be informed by details of relevant requirements which were considered in the formulation of the overall local authority budget. It will also be relevant to have regard to the pattern of works and expenditure in previous years. It is emphasised that adoption of the SMDW *per se* cannot involve revision of the adopted budget.
- (d) It is essential to maximise return on investment by avoiding dilution of expenditure which could result from spreading allocations too thinly across the local authority and the constituent municipal districts each year. This could be minimised by taking a multi-annual approach where possible in the preparation of the SMDW.
- (e) Maximising value for money, overall effectiveness, and return from investment should also be a key objective in prioritising works and allocating available funding within each municipal district, along with the need to ensure appropriate balance in the allocation of resources as between urban and rural areas in the district. Apportionment of funding on a thematic basis within the district over the life of the council could help to this end. For example, specific housing estate(s) in one location could be prioritised for refurbishment in year one, with a commitment to undertake works in another area in subsequent years. Similarly, where an overall local authority maintenance programme is drawn up for a particular purpose (say windows and doors in local authority dwellings) which might need to extend over a number of years, the required works would be reflected in relevant annual SMDWs.
- (f) Any maintenance type functions, for example, grass cutting, planting or other maintenance of open spaces, that are carried out by means of specific purpose grants for such purposes to community groups such as tidy towns committees can be provided for, as appropriate, through the SMDW.
- (g) The GMA, which is a budgetary element providing funding for discretionary expenditure at municipal district level to be decided by the elected members in respect of each municipal district, is separate from the “strategic” budgetary funding for maintenance and repair, the utilisation of which is to be determined in the SMDW. However, it is open to the municipal district members to apply GMA funding to supplement maintenance and repair funding otherwise available in the overall budget.

- (h) It is suggested that the resolution for adoption of the SMDW be worded so as to be flexible enough to allow for possible emergencies or reallocation of funding from scheduled works that cannot, for some reason, proceed. Any such re-allocation of funding should, as always, be within the overall budgetary framework and could be notified to the members as part of the Monthly Management Report. Account should be taken of any such changes in the preparation of the following year's SMDW.
- (i) Section 134A of the 2001 Act provides that, in preparing the Service Delivery Plan, account shall be taken of any local authority plan, statement, strategy or any other document. Accordingly, the SMDW should, ideally, be prepared and adopted in advance of the annual Service Delivery Plan. If this is not feasible in the context of the time frame allowed for 2015, the preparation of the annual Service Delivery Plan should, at least, be informed by proposals for the SMDW.
5. The following conditions and requirements shall apply in relation to any amendments to the SMDW, as prepared under the direction of the chief executive, being considered by the municipal district members under section 103A (2) and (3) of the 2001 Act: -
- (a) Any proposed amendments to the SMDW must take account of
- the need to confine overall expenditure on works of maintenance within the total amount provided in the adopted local authority budget for such purposes;
  - actual requirements and priorities for relevant works within the district and prioritisation of the use of funding available to the district for particular purposes having regard to such requirements and priorities;
  - the most effective use of available resources;
  - requirements and priorities for funding in respect of works to which the SMDW relates during the entire term of office of the council so as to prevent dilution and ineffective use of funding by spreading it too thinly across the local authority/district each year;
  - other factors/criteria set out in these guidelines;
  - compliance with the regulations and guidelines regarding the performance of functions by municipal district members as provided in S.I. 231 of 2014 and circular LG10/2014, including the need for consistency with overall local authority policy and avoidance of duplication;
  - any views in relation to proposed amendments provided by the chief executive.
- (b) If the municipal district members decide not to adopt the SMDW or propose to make an amendment to the SMDW which would result in the total expenditure in respect of works included in the schedule in respect of a particular service division exceeding that envisaged in the schedule as prepared by the chief executive, the latter shall submit a report to the local authority indicating that the SMDW has not

been adopted in accordance with subsection (2) of section 103A and the local authority shall adopt the SMDW in accordance with subsection (4) of section 103A.

- (c) Pending a decision on the adoption of the SMDW by the municipal district members or the local authority, as the case may be, works or services may be undertaken in accordance with the schedule as prepared by the chief executive. Failure to adopt, or delay in adoption of, the SMDW in respect of a particular district by the municipal district members or the local authority, as the case may be, will not affect the validity of the SMDW adopted by the municipal district or the local authority, as the case may be, in respect of another district in the local authority area. Accordingly, where the SMDW has been adopted by the members for a particular municipal district, it cannot be revisited by the plenary Council even in the event that the SMDW for another district is referred back to it because of failure of the members for that district to adopt.
  - (d) In the event of a decision by the municipal district members or the local authority, as the case may be, not to adopt the SMDW or to make an amendment to the SMDW which would result in the total expenditure in respect of works included in the schedule exceeding that envisaged in the schedule as prepared by the chief executive, only such works or services to which the SMDW relates as are considered by the chief executive to be essential shall be undertaken pending the adoption of the SMDW within the level of expenditure envisaged in the schedule as prepared by the chief executive.
6. Specific procedures (beyond the requirements in the legislation) or a definitive format for the SMDW, are not being prescribed at this time. The procedures and structures already applied by most authorities for non-statutory agreement of annual road works programmes at area committee level should provide a relevant analogy and a template that can be adapted for the statutory SMDW process. It is understood that some authorities intend to have non-statutory consultations with the municipal district members on the SMDW early in 2015, which could be helpful in advance of formal adoption. It should also be noted that it is a matter for the executive to determine the most appropriate and effective operational and organisational arrangements to implement the measures decided by the municipal district members in the adoption of the SMDW.
7. A copy of this circular, which is available on the SharePoint system, should be given to each elected member. In view of its importance to their role at municipal district level, all necessary support should be provided to the members in the performance of their functions in relation to the schedule of municipal district works.

Any queries on this matter relating to finance aspects can be made to Emma.Reeves@environ.ie, or relating to municipal district functions generally to Brendan Buggy or Michael Murphy at 01-8882826 or 01-8882162, respectively or, by e-mail at Brendan.buggy@environ.ie or [Michael.murphy@environ.ie](mailto:Michael.murphy@environ.ie).

Yours sincerely,

Fiona Quinn

Denis Conlan

Local Government Finance Section

Local Government Policy Section

**To each local authority Chief Executive**

**Extract from Part 12, Chapter 1 (Financial Procedures)  
of the Local Government Act 2001**

**Schedule of municipal district works**

103A.— (1) As soon as may be following the adoption of the local authority budget, a schedule of proposed works of maintenance and repair to be carried out during the financial year in each municipal district shall be prepared under the direction of the chief executive, having regard to the availability of resources, in the manner, format and within the timescale that may be prescribed by regulations made by the Minister.

(2) A schedule prepared for the purposes of subsection (1) shall be considered by the municipal district members concerned and be adopted by resolution, with or without amendment by it, within such time limit and in accordance with such conditions and requirements as may be prescribed by the regulations made by the Minister.

(3) In making an amendment under subsection (2) the municipal district members shall have due regard to the local authority budget adopted in accordance with section 103(9).

(4) If the schedule prepared for the purpose of subsection (1) is not adopted by the municipal district members in accordance with subsection (2) and any regulations made under that subsection, then the local authority concerned shall consider that schedule and by resolution adopt it with or without amendment (having due regard to the local authority budget adopted in accordance with section 103(9)) within such time limit as may be prescribed by the regulations made by the Minister.

## Appendix 1 – Housing Maintenance and Housing Estate Management 2020

|   | Overall Adopted<br>€ | Non Discretionary Payroll / Overheads<br>€ | Discretionary<br>€ |
|---|----------------------|--|--------------------|
| Housing Maintenance – Inishowen MD  | 707,583              | 136,983                                    | 570,600            |
| Housing Maintenance – Donegal MD  | 497,781              | 63,752                                     | 434,029            |
| Housing Maintenance – Glenties MD   | 539,207              | 80,353                                     | 458,854            |
| Housing Maintenance – Letterkenny-Milford MD  | 995,561              | 312,719                                    | 682,842            |
| Housing Maintenance – Lifford-Stranorlar MD   | 617,382              | 63,650                                     | 553,732            |
| <b>Subtotal for Area Maintenance:</b>   | <b>3,357,514</b>     | <b>657,457</b>                             | <b>2,700,057</b>   |
| <b>HQ Maintenance</b>   | <b>1,050,000</b>     |  |                    |
| <b>Total Maintenance</b>  | <b>4,407,514</b>     |  |                    |
| Insurance   | 382,303              |  |                    |
| Loan Charges  | 159,675              |  |                    |
| Local Property Tax Payments   | 498,353              |  |                    |
| Contingency for Capital Balances (Housing Programme)                                | 66,000               |  |                    |
| <b>Subtotal Other</b>   | <b>1,106,331</b>     |  |                    |
| <b>Overall Total</b>  | <b>5,513,845</b>     | As per Budget Book (A0101)                 |                    |
| Routine Maintenance Budget allocated on a per house basis equally across all areas. |                      |  |                    |

|  |               |                            |  |
|--|---------------|----------------------------|--|
| Housing Estate Management – Inishowen MD           | 12,000        |                            |  |
| Housing Estate Management – Donegal MD             | 10,000        |                            |  |
| Housing Estate Management – Glenties MD            | 10,750        |                            |  |
| Housing Estate Management – Letterkenny-Milford MD | 11,000        |                            |  |
| Housing Estate Management – Lifford-Stranorlar MD  | 9,000         |                            |  |
| <b>Total Estate Management</b>                     | <b>52,750</b> | As per Budget Book (A0401) |  |

## Appendix 2 – Environmental Services 2020

| Description                        | Adopted Budget 2020 | Budget Adjustments | Revised Budget 2020 | Payroll | Loan Charges | Others | Total    | Balance        | Inishowen     | Donegal        | Glenties      | Letterkenny-Milford | Lifford-Stranorlar | County/Centre | Total          |
|------------------------------------|---------------------|--------------------|---------------------|---------|--------------|--------|----------|----------------|---------------|----------------|---------------|---------------------|--------------------|---------------|----------------|
| <b>Water &amp; Environment</b>     |                     |                    |                     |         |              |        |          |                |               |                |               |                     |                    |               |                |
| Litter Control - Clean Up Campaign | 149,100             |                    | 149,100             |         |              |        | 0        | 149,100        | 34,150        | 20,550         | 27,900        | 47,850              | 18,650             | 0             | 149,100        |
| Tidy Towns Fund                    | 105,000             |                    | 105,000             |         |              |        | 0        | 105,000        | 20,000        | 20,000         | 20,000        | 20,000              | 20,000             | 5,000         | 105,000        |
| Maintenance of Beaches             | 213,700             |                    | 213,700             |         |              |        | 0        | 213,700        | 36,700        | 80,000         | 44,400        | 24,500              | 0                  | 28,100        | 213,700        |
| <b>Totals</b>                      | <b>467,800</b>      |                    | <b>467,800</b>      |         |              |        | <b>0</b> | <b>467,800</b> | <b>90,850</b> | <b>120,550</b> | <b>92,300</b> | <b>92,350</b>       | <b>38,650</b>      | <b>33,100</b> | <b>467,800</b> |

### Background

It is proposed that Clean-Ups and Beach Maintenance will be centrally managed to give maximum flexibility to respond to priorities in a countywide context. Examples where this is relevant include instances of large-scale dumping potentially being more prevalent in one area than another, and similarly with unexpected maintenance/repair work at individual beaches. As a consequence, it is difficult to suggest that an MD has discretion for the expenditure. However, indicative expenditure is clearly provided on an area-by-area basis as set out in the schedule circulated. The basis of allocation will be kept under review.

A specific and discretionary allocation of €20,000 per Municipal District has been included in the adopted budget 2020 to assist tidy towns groups (as shown above). In addition to this, an amount of €5,000 has been set aside centrally for the purpose of running a countywide tidy-towns competition.

## Roads Areas Division Budget Distribution 2020

|   | Totals             | Non-Roads<br>Areas<br>Controlled<br>Funding | Roads Areas<br>Centrally<br>Controlled<br>Funding | Donegal<br>MD     | Glenties<br>MD    | Inishowen<br>MD   | Letterkenny<br>MD  | Stranorlar<br>MD  |
|---|--------------------|---|---|-------------------|-------------------|-------------------|--------------------|-------------------|
|   | €                  | €   | €   | €                 | €                 | €                 | €                  | €                 |
| <b>Transport Infrastructure Ireland (TII)(Note 1)</b>               |                    |   |   |                   |                   |                   |                    |                   |
| NP Ordinary Maintenance   | €293,292           |   |   | €103,239          |                   | €20,237           | €59,538            | €110,278          |
| NP Winter Maintenance   | €264,600           |   | €264,600  |                   |                   |                   |                    |                   |
| NP Capital Maintenance (Note 3)                                     | €0                 |   | €0  |                   |                   |                   |                    |                   |
| NP HD 28 (Note 3)   | €1,000,000         |   | €1,000,000  |                   |                   |                   |                    |                   |
| <b>National Primary Total =</b>                                     | <b>€1,557,892</b>  | <b>€0</b>                                   | <b>€1,264,600</b>                                 | <b>€103,239</b>   | <b>€0</b>         | <b>€20,237</b>    | <b>€59,538</b>     | <b>€110,278</b>   |
| NS Ordinary Maintenance   | €201,895           |   |   | €38,360           | €135,270          |                   | €28,265            |                   |
| NS Winter Maintenance   | €164,600           |   | €164,600  |                   |                   |                   |                    |                   |
| NS Capital Maintenance (Note 3)                                     | €0                 |   | €0  |                   |                   |                   |                    |                   |
| NS HD 28 (Note 3)   | €0                 |   | €0  |                   |                   |                   |                    |                   |
| <b>National Secondary Total =</b>                                   | <b>€366,495</b>    | <b>€0</b>                                   | <b>€164,600</b>                                   | <b>€38,360</b>    | <b>€135,270</b>   | <b>€0</b>         | <b>€28,265</b>     | <b>€0</b>         |
| LA Support (Maintenance) 2020                                       | €66,600            |   | €66,600   |                   |                   |                   |                    |                   |
| LA Support (Winter Maintenance) 2020                                | €10,000            | €10,000                                     |   |                   |                   |                   |                    |                   |
| <b>National Secondary Total =</b>                                   | <b>€76,600</b>     | <b>€10,000</b>                              | <b>€66,600</b>                                    | <b>€0</b>         | <b>€0</b>         | <b>€0</b>         | <b>€0</b>          | <b>€0</b>         |
| <b>Total TII Roads Areas Funding =</b>                              | <b>€2,000,987</b>  | <b>€10,000</b>                              | <b>€1,495,800</b>                                 | <b>€141,599</b>   | <b>€135,270</b>   | <b>€20,237</b>    | <b>€87,804</b>     | <b>€110,278</b>   |
| <b>Department of Transport, Tourism &amp; Sport (DTTAS)(Note 4)</b> |                    |   |   |                   |                   |                   |                    |                   |
| Winter Maintenance (Note 5)   | €1,000,000         |   | €1,000,000  |                   |                   |                   |                    |                   |
| Bridge Refurbishment  | €250,000           | €250,000                                    |   |                   |                   |                   |                    |                   |
| Regional & Local Roads Disc Maintenance                             | €3,926,000         |   |   | €810,533          | €742,408          | €972,544          | €847,464           | €553,051          |
| <b>Discretionary Grant (DG) Total =</b>                             | <b>€5,176,000</b>  | <b>€250,000</b>                             | <b>€1,000,000</b>                                 | <b>€810,533</b>   | <b>€742,408</b>   | <b>€972,544</b>   | <b>€847,464</b>    | <b>€553,051</b>   |
| Regional Roads Restoration Maintenance                              | €1,278,480         | €0  |   | €208,811          | €315,664          | €293,967          | €325,941           | €134,096          |
| Local Roads Restoration Maintenance                                 | €3,287,520         |   |   | €699,425          | €593,914          | €822,920          | €690,873           | €480,387          |
| <b>Restoration Maintenance (RM) Total =</b>                         | <b>€4,566,000</b>  | <b>€0</b>                                   | <b>€0</b>   | <b>€908,236</b>   | <b>€909,578</b>   | <b>€1,116,888</b> | <b>€1,016,815</b>  | <b>€614,483</b>   |
| Materials Testing   | €40,000            |   | €40,000   |                   |                   |                   |                    |                   |
| Restoration Improvement   | €15,842,500        |   |   | €3,270,725        | €2,995,824        | €3,924,486        | €3,419,751         | €2,231,714        |
| <b>Restoration Improvement (RI) Total =</b>                         | <b>€15,882,500</b> | <b>€0</b>                                   | <b>€40,000</b>                                    | <b>€3,270,725</b> | <b>€2,995,824</b> | <b>€3,924,486</b> | <b>€3,419,751</b>  | <b>€2,231,714</b> |
| Community Involvement Schemes                                       | €1,440,000         |   |   | €297,292          | €272,305          | €356,715          | €310,837           | €202,851          |
| Specific Improvement Grants   | €1,880,000         |   |   | €600,000          |                   | €780,000          | €500,000           |                   |
| Strategic Regional & Local Roads                                    | €920,000           |   |   | €420,000          |                   |                   | €500,000           |                   |
| Leck Road Improvement Works   | €400,000           |   |   |                   |                   |                   | €400,000           |                   |
| PSCI: Survey Report   | €50,000            |   | €50,000   |                   |                   |                   |                    |                   |
| Drainage Works (Note 8)   | €1,320,010         |   |   | €272,519          | €249,615          | €326,991          | €284,936           | €185,948          |
| Severe Weather (Note 9)   | €422,911           |   |   |                   |                   | €422,911          |                    |                   |
| <b>Other Grants (SI) Total =</b>                                    | <b>€6,432,921</b>  | <b>€0</b>                                   | <b>€50,000</b>                                    | <b>€1,589,811</b> | <b>€521,919</b>   | <b>€1,886,618</b> | <b>€1,995,774</b>  | <b>€388,799</b>   |
| Bridge Rehabilitation   | €325,000           | €325,000                                    |   |                   |                   |                   |                    |                   |
| Low Cost Safety Improvements  | €396,000           | €396,000                                    |   |                   |                   |                   |                    |                   |
| Traffic Calming Pilot (Note 10)                                     | €63,757            | €63,757                                     |   |                   |                   |                   |                    |                   |
| Training Grant  | €114,500           | €114,500                                    |   |                   |                   |                   |                    |                   |
| <b>DTTAS Non-Roads Areas Total =</b>                                | <b>€899,257</b>    | <b>€899,257</b>                             | <b>€0</b>   | <b>€0</b>         | <b>€0</b>         | <b>€0</b>         | <b>€0</b>          | <b>€0</b>         |
| <b>Total DTTAS Roads Areas Funding =</b>                            | <b>€32,956,678</b> | <b>€1,149,257</b>                           | <b>€1,090,000</b>                                 | <b>€6,579,305</b> | <b>€5,169,730</b> | <b>€7,900,535</b> | <b>€7,279,803</b>  | <b>€3,788,047</b> |
| Training  | €30,000            | €30,000                                     |   |                   |                   |                   |                    |                   |
| Scrim test & Materials Tests  | €50,000            |   | €50,000   |                   |                   |                   |                    |                   |
| Lining & Road Studs   | €200,000           |   | €200,000  |                   |                   |                   |                    |                   |
| Depots & Health & Safety  | €75,000            |   | €75,000   |                   |                   |                   |                    |                   |
| Bridges (Preventative Maintenance)                                  | €270,000           | €220,000                                    |   | €10,000           | €10,000           | €10,000           | €10,000            | €10,000           |
| Bridges (Advance Design)(Note 11)                                   | €50,000            |   | €50,000   |                   |                   |                   |                    |                   |
| Safety Fencing  | €80,000            |   | €80,000   |                   |                   |                   |                    |                   |
| Co-finance Capital  | €50,000            | €50,000                                     |   |                   |                   |                   |                    |                   |
| Invasive Species Management   | €30,000            |   | €30,000   |                   |                   |                   |                    |                   |
| Staffing Budget (Note 12)   | €400,000           |   | €400,000  |                   |                   |                   |                    |                   |
| Contingency Reserve   | €500,000           |   | €500,000  |                   |                   |                   |                    |                   |
| Former Town Councils Roads (Note 13)                                | €800,000           |   |   | €238,400          |                   | €241,600          | €320,000           |                   |
| Former Town Council Street Sweeping (Note 14)                       | €365,003           |   |   | €65,003           |                   | €76,000           | €224,000           |                   |
| MD Works Overheads  | €1,600,000         |   |   | €344,794          | €309,927          | €356,416          | €348,668           | €240,194          |
| Regional Roads Own Resources  | €1,049,172         |   |   | €171,359          | €259,046          | €241,241          | €267,481           | €110,045          |
| Regional Roads OR (Ineligible under Grants)                         | €460,650           |   |   | €75,237           | €113,737          | €105,920          | €117,440           | €48,316           |
| Local Roads Own Resources   | €1,786,427         |   |   | €380,065          | €322,731          | €447,172          | €375,418           | €261,041          |
| Local Roads OR (Ineligible under Grants)                            | €784,350           |   |   | €166,872          | €141,698          | €196,336          | €164,831           | €114,613          |
| <b>Own Resources Roads Areas Total =</b>                            | <b>€8,580,602</b>  | <b>€300,000</b>                             | <b>€1,385,000</b>                                 | <b>€1,451,730</b> | <b>€1,157,140</b> | <b>€1,674,685</b> | <b>€1,827,839</b>  | <b>€784,208</b>   |
| Parks & Open Spaces (Note 15)                                       | €940,781           |   |   | €68,648           | €5,399            | €140,148          | €725,348           | €1,238            |
| Moville Green & Barrack Hill (Note 16)                              | €90,000            |   |   |                   |                   | €90,000           |                    |                   |
| Car Parking   | €1,130,000         |   | €150,000  | €430,000          |                   | €79,000           | €315,000           | €156,000          |
| School Wardens  | €71,000            | €71,000                                     |   |                   |                   |                   |                    |                   |
| Burial Grounds  | €40,000            |   | €2,800  | €7,200            | €4,800            | €9,600            | €10,800            | €4,800            |
| <b>DCC Specific Funding Total =</b>                                 | <b>€2,271,781</b>  | <b>€71,000</b>                              | <b>€152,800</b>                                   | <b>€505,848</b>   | <b>€10,199</b>    | <b>€318,748</b>   | <b>€1,051,148</b>  | <b>€162,038</b>   |
| <b>Total DCC Funding =</b>  | <b>€10,852,383</b> | <b>€371,000</b>                             | <b>€1,537,800</b>                                 | <b>€1,957,578</b> | <b>€1,167,339</b> | <b>€1,993,433</b> | <b>€2,878,986</b>  | <b>€946,246</b>   |
| <b>TOTAL 2020 FUNDING =</b>   | <b>€45,810,048</b> | <b>€1,530,257</b>                           | <b>€4,123,600</b>                                 | <b>€8,678,482</b> | <b>€6,472,339</b> | <b>€9,914,206</b> | <b>€10,246,593</b> | <b>€4,844,571</b> |



## Roads Areas Division

### Budget Distribution 2020 - Municipal Districts Summary

|   | Totals             |  |  | Donegal MD        | Glenties MD       | Inishowen MD      | Letterkenny MD     | Stranorlar MD     |
|---|--------------------|--|--|-------------------|-------------------|-------------------|--------------------|-------------------|
|   | €                  |  |  | €                 | €                 | €                 | €                  | €                 |
| <b>National Roads</b>                                 |                    |  |  |                   |                   |                   |                    |                   |
| NP Ordinary Maintenance                               | €293,292           |  |  | €103,239          |                   | €20,237           | €59,538            | €110,278          |
| NS Ordinary Maintenance                               | €201,895           |  |  | €38,360           | €135,270          |                   | €28,265            |                   |
| <b>Total National Roads Funding =</b>                 | <b>€495,187</b>    |  |  | <b>€141,599</b>   | <b>€135,270</b>   | <b>€20,237</b>    | <b>€87,804</b>     | <b>€110,278</b>   |
| <b>Non-National Roads</b>                             |                    |  |  |                   |                   |                   |                    |                   |
| Regional & Local Roads Disc Maintenance               | €3,926,000         |  |  | €810,533          | €742,408          | €972,544          | €847,464           | €553,051          |
| Regional Roads Own Resources                          | €1,049,172         |  |  | €171,359          | €259,046          | €241,241          | €267,481           | €110,045          |
| Regional Roads OR (Ineligible under Grants)           | €460,650           |  |  | €75,237           | €113,737          | €105,920          | €117,440           | €48,316           |
| Local Roads Own Resources                             | €1,786,427         |  |  | €380,065          | €322,731          | €447,172          | €375,418           | €261,041          |
| Local Roads OR (Ineligible under Grants)              | €784,350           |  |  | €166,872          | €141,698          | €196,336          | €164,831           | €114,613          |
| Bridges (Preventative Maintenance)                    | €50,000            |  |  | €10,000           | €10,000           | €10,000           | €10,000            | €10,000           |
| MD Works Overheads                                    | €1,600,000         |  |  | €344,794          | €309,927          | €356,416          | €348,668           | €240,194          |
| Former Town Councils Roads (Note 12)                  | €800,000           |  |  | €238,400          |                   | €241,600          | €320,000           |                   |
| Former Town Council Street Sweeping (Note 13)         | €365,003           |  |  | €65,003           |                   | €76,000           | €224,000           |                   |
| <b>Discretionary Road Maintenance Funding Total =</b> | <b>€10,821,602</b> |  |  | <b>€2,262,263</b> | <b>€1,899,549</b> | <b>€2,647,229</b> | <b>€2,675,302</b>  | <b>€1,337,259</b> |
| Regional Roads Restoration Maintenance                | €1,278,480         |  |  | €208,811          | €315,664          | €293,967          | €325,941           | €134,096          |
| Local Roads Restoration Maintenance                   | €3,287,520         |  |  | €699,425          | €593,914          | €822,920          | €690,873           | €480,387          |
| <b>Restoration Maintenance (RM) Total =</b>           | <b>€4,566,000</b>  |  |  | <b>€908,236</b>   | <b>€909,578</b>   | <b>€1,116,888</b> | <b>€1,016,815</b>  | <b>€614,483</b>   |
| Reg & Loc Roads Restoration Improvement               | €15,842,500        |  |  | €3,270,725        | €2,995,824        | €3,924,486        | €3,419,751         | €2,231,714        |
| <b>Restoration Improvement (RI) Total =</b>           | <b>€15,842,500</b> |  |  | <b>€3,270,725</b> | <b>€2,995,824</b> | <b>€3,924,486</b> | <b>€3,419,751</b>  | <b>€2,231,714</b> |
| Community Involvement Schemes                         | €1,440,000         |  |  | €297,292          | €272,305          | €356,715          | €310,837           | €202,851          |
| Specific Improvement Grants                           | €1,880,000         |  |  | €600,000          |                   | €780,000          | €500,000           |                   |
| Strategic Regional & Local Roads                      | €920,000           |  |  | €420,000          |                   |                   | €500,000           |                   |
| Leck Road Improvement Works                           | €400,000           |  |  |                   |                   |                   | €400,000           |                   |
| Drainage Works (Note 8)                               | €1,320,010         |  |  | €272,519          | €249,615          | €326,991          | €284,936           | €185,948          |
| Severe Weather (Note 9)                               | €422,911           |  |  |                   |                   | €422,911          |                    |                   |
| <b>Specific Grants Total =</b>                        | <b>€6,382,921</b>  |  |  | <b>€1,589,811</b> | <b>€521,919</b>   | <b>€1,886,618</b> | <b>€1,995,774</b>  | <b>€388,799</b>   |
| <b>Total Non-National Roads Funding =</b>             | <b>€37,613,023</b> |  |  | <b>€8,031,035</b> | <b>€6,326,870</b> | <b>€9,575,220</b> | <b>€9,107,642</b>  | <b>€4,572,255</b> |
| <b>Specific Funding for Roads Related items</b>       |                    |  |  |                   |                   |                   |                    |                   |
| Parks & Open Spaces (Note 15)                         | €940,781           |  |  | €68,648           | €5,399            | €140,148          | €725,348           | €1,238            |
| Moville Green & Barrack Hill (Note 16)                | €90,000            |  |  |                   |                   | €90,000           |                    |                   |
| Car Parking   | €980,000           |  |  | €430,000          |                   | €79,000           | €315,000           | €156,000          |
| Burial Grounds  | €37,200            |  |  | €7,200            | €4,800            | €9,600            | €10,800            | €4,800            |
| <b>Roads Related Items Total =</b>                    | <b>€2,047,981</b>  |  |  | <b>€505,848</b>   | <b>€10,199</b>    | <b>€318,748</b>   | <b>€1,051,148</b>  | <b>€162,038</b>   |
| <b>Total Roads Related Items Funding =</b>            | <b>€2,047,981</b>  |  |  | <b>€505,848</b>   | <b>€10,199</b>    | <b>€318,748</b>   | <b>€1,051,148</b>  | <b>€162,038</b>   |
| <b>TOTAL 2020 FUNDING =</b>                           | <b>€40,156,191</b> |  |  | <b>€8,678,482</b> | <b>€6,472,339</b> | <b>€9,914,206</b> | <b>€10,246,593</b> | <b>€4,844,571</b> |

# Roads Areas Division

## Budget Distribution 2020

**Notes:**

- 1 TII allocations must be spent in accordance with the NRA Memorandum on Road Grants.
- 2 TII allocations announced to date do not contain any allocation for High Collision Locations or Crash Barrier repairs. It is expected that funding under these headings will be announced by TII aimed at specific locations on the national road network in the coming months.
- 3 The TII Capital Maintenance and HD28 allocations are aimed at specific locations to be identified by TII on the national road network. These locations have yet to be confirmed by TII and any funding has been held centrally pending receipt of this clarification.
- 4 DTTAS allocations must be spent in compliance with DTTAS Circular RW1/2020 and the Memorandum on Grants For Regional and Local Roads.
- 5 Winter maintenance budget is weather dependent and will be supplemented as necessary from the OR Contingency Reserve. The budget has been set at €1,000,000 for 2020 to reflect the likely expenditure.
- 6 In previous years LAs were permitted by DTTaS to use up to 15% of their initial Discretionary Grant for Local Improvement Schemes (LIS). As LIS is now provided through the Department for Rural and Community Development this facility is no longer available from DTTaS.
- 7 In 2018 DTTaS provided a two year funding programme for Community Involvement Schemes (CIS). Funding has again been provided for 2020 with a commitment from DTTaS to provide an equivalent grant in 2021.
- 8 DTTas have continued their Drainage Grant for 2020 with funding of €1,320,010 and is to be used to address locations with drainage problems on the road network.
- 9 €422,911 has been provided by DTTaS for the repair of damage to public roads infrastructure arising from the August 2017 floods. Works in Donegal, Stranorlar and Letterkenny MDs were completed in previous years. Remaining works are in Inishowen MD.
- 10 Following the introduction of the 30 kph speed limit and the 'Slow Zone' signage in housing estates speeding remains problematic in a small number of cases. DTTaS have provided €50,000 in 2020 to allow for new traffic calming measures to be piloted in these housing estates.
- 11 It was noted in the Budget Book that there was a need to advance the design work on certain bridges and €50,000 has been set aside centrally to fund this work.
- 12 The increase in outdoor staff numbers has resulted in increased staffing costs for outdoor work gangs. Similar to previous years monies have been retained centrally for targeting at RSS areas where staffing costs cannot be met from existing maintenance funding. €400,000 has been retained for this purpose.
- 13 €800,000 has been allocated to those MDs now incorporating former Town Councils (FTC) to replace the FTC OR allocations made previously.
- 14 Specific provision has again been made in the Council's Budget 2020 for Street Sweeping. In previous years street sweeping was funded from roads general maintenance monies and only the former Town Councils made specific allocation. As such Donegal, Inishowen & Letterkeny MDs have received a specific amount for street sweeping and the remainder has been included in Roads OR. MDs may provide for street sweeping from their Roads OR as normal in accordance with their individual preferences.
- 15 Parks and Open Spaces budget provision for 2020 has been distributed in the same manner as recent years which was based on 2013 expenditure under this heading.
- 16 Movable Green has been separately budgeted as per historic commitments and a separate allocation has again been made in the 2020 Budget towards the management of Barrack Hill, Carndonagh.
- 17 It is expected that Roads Own Resources funds will continue to be spent as normal as per the following breakdown from Budget Book 2020:

|                                     |           |
|-------------------------------------|-----------|
| Drainage Works on Roads             | 40% - 50% |
| Road Surface Repairs                | 35% - 45% |
| Verge Maintenance                   | 0% - 10%  |
| Sign Maintenance                    | 0% - 5%   |
| Bridge Inspections                  | 0% - 5%   |
| Emergency RTC and Flooding Response | 0% - 5%   |
| Street Cleaning                     | 0% - 15%  |

- 18 Where specific allocations are made to MDs on the basis of their having former Town Councils it is expected that these allocations will be spent in the former Town Council areas and will not be used to supplement budgets outside of these areas.
- 19 The 2020 road mileage percentages differ from previous years to take account of the transfer of the Manorcunningham DED from the Inishowen MD to the Letterkenny MD and the additional road mileage arising from estate takeover. The following is a comparison of the 2019 and 2020 percentages;

| Municipal District | National Primary | National Secondary | Regional | Local | Non National Total |
|--------------------|------------------|--------------------|----------|-------|--------------------|
| <b>2020</b>        |                  |                    |          |       |                    |
| <b>Donegal</b>     | 35.2%            | 19.0%              | 16.3%    | 21.3% | 20.6%              |
| <b>Glenties</b>    |                  | 67.0%              | 24.7%    | 18.1% | 18.9%              |
| <b>Inishowen</b>   | 6.9%             |                    | 23.0%    | 25.0% | 24.8%              |
| <b>Letterkenny</b> | 20.3%            | 14.0%              | 25.5%    | 21.0% | 21.6%              |
| <b>Stranorlar</b>  | 37.6%            |                    | 10.5%    | 14.6% | 14.1%              |
| <b>2019</b>        |                  |                    |          |       |                    |
| <b>Donegal</b>     | 35.2%            | 19.0%              | 16.3%    | 21.3% | 20.7%              |
| <b>Glenties</b>    |                  | 67.0%              | 24.7%    | 18.1% | 18.9%              |
| <b>Inishowen</b>   | 14.7%            |                    | 23.0%    | 25.5% | 25.2%              |
| <b>Letterkenny</b> | 12.5%            | 14.0%              | 25.5%    | 20.5% | 21.1%              |
| <b>Stranorlar</b>  | 37.6%            |                    | 10.5%    | 14.6% | 14.1%              |

## Development Fund Allocations 2020

| Municipal District  | Development Fund Initiative<br>€ | Members Development Fund * <sup>1</sup><br>€ | Public Lights & Minor Infrastructure Fund* <sup>3</sup><br>€ | Totals<br>€      |
|---------------------|----------------------------------|--|--|------------------|
| Letterkenny-Milford | 200,000                          | 63,500                                       | 55,000   | 318,500          |
| Inishowen           | 180,000                          | 57,150                                       | 49,500   | 286,650          |
| Donegal             | 120,000                          | 38,100                                       | 33,000   | 191,100          |
| Glenties            | 120,000                          | 38,100                                       | 33,000   | 191,100          |
| Lifford-Stranorlar  | 120,000                          | 38,100                                       | 33,000   | 191,100          |
| <b>Totals</b>       | <b>740,000</b>                   | <b>234,950</b> * <sup>2</sup>                | <b>203,500</b>   | <b>1,178,450</b> |

\*<sup>1</sup> €6,350 per member

\*<sup>2</sup> Standard rounding rules apply / Revenue Budget allocation €236,000

\*<sup>3</sup> €5,500 per member

**FORMAL RESOLUTION FOR SMDW ADOPTION**

**ADOPTION OF THE SCHEDULE OF MUNICIPAL DISTRICT WORKS 2020**

Proposed by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

and resolved "that the \_\_\_\_\_ Municipal District hereby adopts for the financial year ended 31<sup>st</sup> December 2020, the Schedule of Municipal District Works as set out in the schedules presented at the Municipal District meeting of the \_\_\_\_\_ (insert date) as required by Section 103A of the Local Government Act 2001 (as amended) and in line with requirements of Circular LG27/2014/Fin21/2014."

## UNA CRESSWELL (CARNDONAGH)

---

**Subject:** FW: Irish Water

**From:** localrepsupport [<mailto:localrepsupport@water.ie>]

**Sent:** Monday 10 February 2020 15:40

**To:** UNA CRESSWELL (CARNDONAGH)

**Subject:** Irish Water

**CAUTION:** This email originated from outside of Donegal County Council. Do not click links or open attachments unless you recognise the sender and are sure that the content is safe.

Dear Ms. Cresswell,

Thank you for your email regarding the upgrade of the pump house at the Sewerage Treatment Plant at Westbrook in Buncrana, Co. Donegal.

We have received the following update advising the upgrade of the Westbrook PS forms part of the Buncrana Sewerage Scheme Network Upgrade project. A CPO will shortly be published to obtain the required land and wayleaves for the scheme and it is hoped this CPO will be confirmed by Q3 2020. In tandem with this a planning application will shortly be submitted for the works. It is then intended to go to tender later in 2020. Subject to the CPO, Planning process, and procurement process, an estimated timeline for construction commencement for these works is Q3 2021 with a 12-18 month construction period.

I trust you find this information helpful. Thank you for contacting Irish Water.

Yours sincerely,

**Colm Casey**

*Local Representative Support Desk*

T: 1890 178 178 | Minicom: 1890 378 378

E: [localrepsupport@water.ie](mailto:localrepsupport@water.ie)

W: [www.water.ie](http://www.water.ie)

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Ms Aideen Doherty  
Area Manager  
Housing & Corporate Services,  
Inishowen Municipality,  
Donegal County Council,  
Malin Road,  
Carndonagh,  
Co. Donegal

9<sup>th</sup> March 2020

**Re: Buncrana School Campus**

Ms Doherty

I wish to acknowledge receipt of the request from the Inishowen Municipal District for an update on status of the proposed school campus in Buncrana, Co. Donegal.

The following is the current status of the proposed development:

Under the Memorandum of Understanding between the Department of Education and Skills and the local authorities the Department is working with Donegal County Council to identify suitable sites to meet the school requirements in Buncrana.

The Department in conjunction with Donegal County Council have identified a number of site options and is actively investigating these further. The options identified by the Department include sites which offer a campus solution for the permanent location for the schools as well as sites which may offer solutions for individual schools.

It should be noted that the sites acquisition process may be complex and it is not possible to provide a definite time period when this will be completed in this case.

Due to the commercial sensitivities involved it is not possible to provide further information at this time.

The Department is not in a position to accept the District Members request to meet at this time.

The Department continues to prioritise a solution for the school requirements in Buncrana and will continue to keep Donegal County Council updated on all developments.

Yours Sincerely,

Murty Hanly  
Assistant Principal Officer,  
Site Acquisition and Property Management